



**TEMPORARY CUSTODY RECEIPT**

This is to acknowledge receipt of the items listed below by the Historical Society of Central Florida, Inc. from:

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**The items listed below are left in the custody of the Historical Society of Central Florida, Inc. to be considered as:**

- An unconditional donation. The Society reserves the right to keep, lend or otherwise dispose of the donated material.
- To be considered for acquisition.
- For identification. Does not constitute an authentication; will not include appraisals.
- To photograph: will be added to the Society's Archives/Library.
- For other. Please specify: \_\_\_\_\_

**Disposition if not accepted for accession:**

- Patron will pick up
- May be used in education or exhibit programs, transferred to Another institution or otherwise disposed of

**Object Description** (attach extra sheets as needed)

I have read the policies governing temporary deposits listed on the reverse side and agree to the conditions therein.

Received From: \_\_\_\_\_ Date: \_\_\_\_\_  
(signature)

Received By: \_\_\_\_\_ Date: \_\_\_\_\_  
(signature of Museum Representative)

## **Conditions Governing Temporary Deposits at the Historical Society of Central Florida, Inc.**

1. If the items described on the face of this receipt are accepted for donation to the Historical Society of Central Florida, Inc., the depositor will be notified in writing and a donation form will be sent for your signature. This signature will transfer the ownership of the said items to the Historical Society of Central Florida, Inc.
2. If any items are not selected for donation, the depositor will be notified in writing and will have thirty (30) days from the date of notification to reclaim this property.
3. Should the depositor fail to reclaim deposited items within thirty (30) days of notification, the items shall be deemed an unrestricted gift and they become the property of the Society and may be transferred to another institution, sold or discarded.
4. The Historical Society of Central Florida, Inc. will exercise reasonable care with regard to items on temporary deposit. The depositor hereby releases the Society from all liability with respect to any loss or damage to the items referred to on the face of this receipt while said items are in the Society's possession or in transit and agrees that the Society is not required to cover such items with insurance.
5. Should the legal ownership of the items change while the deposit is pending, whether by reason of death, sale, insolvency, gift, or otherwise, the new owner shall be required to establish the legal right to receive the items prior to their return by proof satisfactory to the Society.