



# HISTORICAL SOCIETY OF CENTRAL FLORIDA

## INCOMING LOAN AGREEMENT

**Lender:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

In Accordance with the attached conditions, the following objects are borrowed by the Orange County Regional History Center for the following purpose:

**Loan Term from:** \_\_\_\_\_ **to** \_\_\_\_\_

\_\_\_ Insured by the Orange County Regional History Center

\_\_\_ Insured by the Lender, name of Insurer \_\_\_\_\_

\_\_\_ Insurance waived

**Loan Number** \_\_\_\_\_

Identification #	Object Description	Condition	Value

Special Conditions \_\_\_\_\_

I have read and agree to the attached conditions and certify that I have full authority to enter in this agreement.

\_\_\_\_\_  
(signature of lender)

\_\_\_\_\_  
(signature of museum representative)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(title)

\*\*\*\*\*

### RETURN OF LOANED OBJECTS IS HEREBY ACKNOWLEDGED

\_\_\_\_\_  
(signature of lender)

\_\_\_\_\_  
(signature of museum representative)

Date \_\_\_\_\_

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Loan Conditions

The Lender is the individual or organization furnishing the object(s) for a temporary period to the Borrower.

- 1) The loan period may not exceed one year; however, loans may be renewed annually upon written notification of both parties.
- 2) The Lender or Borrower agrees to notify the Borrower in writing within (30) Days of a change of address. If the borrower is the Historical Society of Central Florida Inc. or the Orange County Regional History Center, the lack of written notification on the part of the lender shall constitute forfeiture of the loan and any further claim of title to the objects indicated on the reverse and on any addendum to this "Loan Form" in effect making the loan an "Unconditional Donation." If the loan becomes an "Unconditional Donation" the lender, their assigns and heirs unconditionally give, donate, bestow and set over all rights, titles and copyrights held by them of the items listed to the Historical Society of Central Florida, Inc. to be retained, exhibited, loaned or disposed of in such manner as, at the discretion of the Historical Society of Central Florida, Inc. is in the best interests of the Society and its responsibility to the public.
- 3) The Borrower will be responsible for any damage to a particular item incurred during the loan periods up to, but not, exceeding that itemized value declared on this form. However, in order to make a claim of damage to a loaned item a condition assessment must be documented in a "Condition Report" with signatures of both Lender and Borrower. A "Condition Report" will be prepared by the Historical Society of Central Florida upon request. Lack of a signed "Condition Report" dissolves the Borrower from any damage claim made by the Lender.
- 4) Unclaimed loans are subject to the terms under section 265.565, Florida Statutes.

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Optional Credit Line

To Read: \_\_\_\_\_

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