



**HISTORICAL SOCIETY  
OF CENTRAL FLORIDA**

**DEED OF GIFT**

Name:	_____	Date:	_____
Address:	_____		
City:	_____	State:	_____ Zip: _____
Phone:	_____	Fax:	_____

I certify that I am the owner or agent of the items listed below and I hereby unconditionally relinquish ownership to donate, bestow and set over all rights, titles and copyrights [ ] held by me, my assigns and my heirs of said items to the Historical Society of Central Florida, Inc. The listed items may be retained, exhibited, loaned or disposed of at the discretion of the Historical Society of Central Florida, Inc. I have read and agreed to the policy statement on the reverse of this form.

**Description of Gift:**

By my signature below I accept the foregoing conditions and acknowledge reading any attached information.

This gift is given in memory of: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Donor/agent

\_\_\_\_\_  
Donor/agent

Date received: \_\_\_\_\_ Received by: \_\_\_\_\_

By: \_\_\_\_\_  
Name Title Date

Accession# \_\_\_\_\_

## **Conditions Governing Gifts to the Historical Society of Central Florida, Inc.**

**1)** All donations are tax deductible to the full extent of the law. According to Internal Revenue Service codes donors are solely responsible for the appraised value for any donation and benefiting institutions cannot provide appraisals or estimates of fair market value. Consequently, the Society cannot provide appraisals or fair market value evaluations either expressed or implied for donations. The Society urges the donor to consult with their attorney, the Internal Revenue Service or a licensed appraiser should any questions concerning tax-deductible donations or appraisals arise.

**2)** The Historical Society of Central Florida, Inc. has two collection categories. Each category has been created for specific purposes and uses. The staff will do its utmost to inform the donor of the intended administration of the donation.

**a)** Exhibit/Research Collections - this collection is composed of objects used in historical research and used to illustrate aspects of area history. It is intended that objects in this collection be preserved for as long as possible.

**b)** Usable Collections - this collection is comprised of objects used in education programs, hands on demonstrations, as component parts to repair or create facsimile artifacts or as experimental specimens to further our understanding of preservation techniques. It is not intended that objects in this collection category be preserved.

**3)** The Museum is a living institution and must change with time. With this fact in mind the Museum strongly urges that donations be made free of any trust, obligation or condition of any character. In some circumstances the Board of Directors may decide that an object is no longer useful to the Museum and has the authority to dispose of the object in anyway deemed best for the institution. Because of the inevitable damage caused by ultraviolet radiation, heat and humidity that affects artifacts or specimens on exhibit, these items are routinely rotated from exhibit to controlled storage conditions. For this reason there can be no guarantee that any item will be displayed at any one time or that any item will remain on exhibit permanently.