

Sample Condition Report for Loans

INCOMING LOAN CONDITION REPORT

Owner:

Contact:

Purpose of Loan:

Loan Dates:

Object ID:

Alternative #:

Object Description:

Composition:

Artist/Date:

Condition:

Overall

excellent

good

fair

poor

Structural

weak area

old repairs

loose joint

loss

fractures

tears

brittleness

warping

distortions

cockling/wrinkling

red rot

insect damage

infestation

mold presence

other

Surface

abrasion

scratches/gouges

pitting

dents

flaking

missing paint

discoloration/staining

foxing

loss

water damage

oxidation

corrosion

fading/light exposure

dust and dirt

encrustations

crizzling

delamination

other

Frame/Housing

abrasion

scratches

dents

old repairs

discoloration

oxidation

corrosion

loss

other

Explanation/Comments:

Examiner:

Date:

Condition Upon Return:

Examiner:

Date: