



AASLH
American Association
for State and Local History

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Field Services Report Alaska State Museum Activity highlights 2002

The Alaska State Museum awarded Grants-in-Aid to 15 Alaska museums in July. The grants totaled \$105,600, with the largest individual grants being \$10,000. Grants cover a wide variety of museum activities, with most of them going to collection management, access and conservation projects. Grants-in-Aid also help fund the annual conference of Museums Alaska, the statewide museum association.

Museum Services also compiled and published the results of a statewide museum survey, which documents the status of Alaska's museums as of the year 2000. This is the first comprehensive survey of Alaska museums, and provides a benchmark against which to measure the progress and change in the museum community in the future. The survey also established a database of museum information that can be used to answer inquiries and be updated on an ongoing basis. The survey reflects information from 55 museums. Among the findings: total museum expenditures were more than 22 million dollars; total visitation more than 2,256,000; tourists represent approximately 75% of visitors; 50 museums employed 272 full-time paid staff and 247 part-time paid staff, museum collections contain more than 2 million objects. A copy of the survey is available on request.

The Museum initiated a new service on its web site, offering downloadable curriculum materials and teaching aids based on two traveling exhibitions the Museum developed. The materials are targeted at teachers and home-schoolers, as well as the borrowing institutions and the general public.

The State Museum's conservator visited numerous museums statewide, consulting on a wide variety of collection conservation and preventive conservation issues. Both the Museum Services Curator and the conservator provided workshops and training sessions at the annual statewide conference.

On an on-going basis, the Curator and Conservator field between 200-300 information requests each per year.

Illinois Association of Museums Illinois Historic Preservation Agency Field Service Alliance Report 2001-2002

We have had another busy year here in Illinois. Our 2001 Annual Conference was a joint meeting with the Association of Midwest Museums in Rockford. Our local museums in the area spread the royal carpet for their colleagues from an eight-state area, and we had a great

YOUR HOME FOR STATE AND LOCAL HISTORY

time. It was also an opportunity for many of our smaller museums to be exposed to the museum community on a much grander scale, a real learning experience. Our spring workshops were on museum security and were well-attended at all three sites across the state.

Karen has expanded the *IAM News* from eight pages to twenty with more articles, more information on educational opportunities, and more notices of events at our member museums. She was also responsible for the publication of a new edition of our *Directory of Illinois Museums*. If you did not receive your copy, please let us know. She has expanded our website and is continually updating it. We can now accept membership fees paid by credit card from the website. We hope to expand that to include workshop and Annual Conference fees early next year.

Due to budget cuts, the State of Illinois has blocked out-of-state travel, but we continue to travel around Illinois doing site visits and picking up or delivering our five traveling exhibits. The IAM board of directors has established a scholarship program funded by a silent auction at our Annual Conference. We are working to encourage personnel and volunteers from small museums or from the entry level positions at larger museums to attend our workshops, Annual Conference, AASLH or one of their workshops, AAM, ALI-ABA, or a session at the Campbell Center for Historic Preservation Studies.

We have worked closely with the Illinois State Museum, the Illinois Department of Natural Resources (DNR), and Museums in the Park (a consortium of the nine large museums in Chicago) to bring continued legislative support to our Museum Grants program funded through DNR. Our spring Museum Day at the State Capitol was the largest ever with seventy-two museums represented in the Rotunda and corridors of the capitol. With the drastic budget cuts, we lost funding for our Operating Grants but were able to get an increase from \$10 million to \$36 million in the Capital Grants funding. All museums on public land are eligible for the latter grants.

We are currently working on our 2002 Annual Conference to be held at beautiful Rend Lake Resort and Conference Center in southern Illinois during the height of the fall color season in the Shawnee National Forest.

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Karen Everingham, Program Coordinator, 217/524-6977, karen_everingham@ihpa.state.il.us

**ILLINOIS HERITAGE ASSOCIATION
REPORT ON ACTIVITIES SEPTEMBER 2001 – AUGUST 2002**

It's been another busy year at IHA. Shortly after 9/11, the IHA conducted a survey of Illinois museums to see how they were affected by the events on September 11. We found that the large Chicago museums suffered massive

attendance drops. Some museums cut programs and staff, although it seemed that the problems were already surfacing before 9/11, and were partly due to the economic climate and other factors. The Chicago Historical Society and the Field Museum held public forums to discuss 9/11. In the suburbs, there was mixed reaction. The Des Plaines Historical Society immediately began to document all of the community events and to collect items. Most of the museums outside of the city and the suburbs were sympathetic, but unaffected. Many did not see a role for their museums in the aftermath. The McHenry County Historical Society, in northern Illinois, was an exception, gathering oral histories and artifacts. It will be interesting to see how museums in Illinois participate in the Day of Observance. There is the potential for superficiality and there is the potential for meaningful celebration of freedoms (in the context of public ceremony).

As a follow-up to 9/11, IHA executive director, Pat Miller was invited to a meeting January 14, hosted by IMLS, and held at the Chicago Historical Society. About 20 people attended representing museums and affiliated organizations from all over the United States, including museums in lower Manhattan and in Washington D. C. It was a thought-provoking discussion, and out of it came the idea for the Day of Remembrance, which IMLS and AAM were asked to coordinate. The AAM Web site has information on how museums are participating in this observance.

The IHA held two workshops this year, both on preserving old photographs. The first one, held in Champaign, was so popular that we had another one in northern Illinois.

We answered many questions by phone, an increasing number by email, and offered onsite consultations on board development, site planning, and starting a museum.

"Teaching With Digital Content," an IMLS-funded project continued, bringing together teachers, librarians, and museum personnel to create digitized materials that support curriculum goals. In June, Pat Miller and the project's principal investigator were invited to Washington to make a presentation before a joint meeting of the National Museum Services Board and the National Commission on Libraries and Information Science (the governing boards for IMLS) about "Teaching With Digital Content."

Pat Miller attended the IAM and AMM conference in Rockford, Illinois, and the AAM conference in Dallas. She continued service on the AAM board, where she serves as a liaison to the Council of Regions. She also serves on the AASLH nominating committee, and is a state representative for membership. She is on the Museum Advisory Committee for the Early American Museum in Mahomet, where the museum is working towards reaccreditation. She served as a liaison to the Illinois Humanities Council for the M.O.M. exhibit, "Yesterday's Tomorrows," which traveled to six small venues in Illinois.

The IHA newsletter was issued six times. Inserts focused on volunteerism, using primary sources, media relations, and heritage plants. IHA ONLINE, the electronic newsletter was issued each month. With the help of dedicated volunteer Karen Masel work began on updating the IHA vertical files, which contain materials on over 250 topics.

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**Local History Services Dept.
Indiana Historical Society
John M. Harris, Director**

Connie Rendfeld, Associate Director
Katherine Dill, Assistant

Annual Report to the Field Services Alliance
2001-2002

The Indiana Historical Society is a private nonprofit membership organization rather than a state agency. Our LHS Department is one of four departments that comprise the Public Programs Division (formerly called the Education Division). Two other departments in the division were either abolished or downgraded to “program” status this year.

The Local History Services Department has a three-person staff. The Director and Associate Director are full-time positions. The LHS Assistant is a 30 hr./wk part-time position. We had an operating budget (not including salaries) of \$41,684 this past year. The budget for 2002-2003 will be slightly higher at \$49,160. Considering the fate of other departments in our organization, not to mention the closing of several field service offices across the country over the past two years, we consider ourselves quite fortunate...for the moment.

Our primary clients are the 200+ local historical societies in Indiana. Secondary clients include the genealogical societies, museums, archives, public and private libraries, and individuals dealing in some manner with local history. A listing of our various services can be found on our department’s website (www.indianahistory.org/LHS). However, approximately 40% of our assistance contacts involve the providing of consultations or advice.

Significant accomplishments this year have included:

- Six regional workshops on the topics of fundraising (presented twice), pest management, cemetery preservation, digitization, and “doing local history.”
- The addition of two new topics, grantsmanship and cataloging of archival collections, to our repertoire of staff training workshops. The free staff training workshops remain popular with our clients.
- Continued strengthening of the County Historian program. These volunteers serve as our “eyes and ears” on the local level in each of our 92 counties, while also promoting local history in their respective communities.
- The addition of a web page promoting the publications of our client organizations.
- Subscribers to COMMUNIQUE ONLINE increased to over 330.
- A significant increase in the number of assistance contacts logged during the year.

Respectfully submitted,
John M. Harris, Director
Local History Services Dept

Kansas State Historical Society
Field Service Office Report for FSA
FY2002 (July 1, 2001 – June 30, 2002)

Staff – The KSHS Field Service Office (FSO) continues to be staffed at 45% of one FTE (full time employee).

Workshops – 2 workshops were held through the FSO. The KSHS did provide other assistance through workshops such as “Exhibits for Museums with Small Budgets: A Basic Technical Workshop”, but the FSO was not involved in them.

- “Presenting the Past: Marketing in the 21st Century” – 3 day workshop held in Topeka. This workshop was the ninth annual Community History Institute (CHI) offered by the KSHS. Participants are eligible to receive graduate or undergraduate credit through Emporia State University or CEUs through the Community Block Grant program.
- “Understanding Your Audience: The First Step in Marketing” – 1 day workshop held in Montezuma. Since 1993 it has been the goal of the CHI staff to take shorter versions of the CHI workshop on the road to other parts of the state. FY2002 marks the first year this was done. This workshop was co-sponsored by the KSHS FSO and the Kansas Museums Association.

Technical Leaflets – The FSO produced the first 2 technical leaflets for the KSHS. These are available in hard copy or may be viewed on the KSHS web site.

- “Getting on Board the Tourism Bandwagon – Parts I and II”

Web – A field service page was created on the KSHS site. Information pertaining to field service located on the web pages of other divisions was centralized in this location.

Grant Proposal – The FSO worked with the Kansas Museums Association and the Kansas Humanities Council to write an IMLS National Leadership Grant proposal. The grant would create a Rural Heritage Development Program, which would be operated cooperatively by the KSHS, KMA, and KHC.

HERITAGE – This e-mail discussion list dealing with issues related to the collection, preservation, and interpretation of Kansas heritage is operated cooperatively by the KSHS and the University of Kansas in Lawrence.

Technical Information Service – This service makes written materials available to individuals and organizations throughout the state. While there continues to be no money available to purchase additional items for this program we were able to pull the materials from the Volunteer Library, inventory them, and relocate them to a more secure area.

Goals for FY2003 – In FY2003 we hope to first and foremost maintain a presence in a time of major budget cuts to state agencies in Kansas. Beyond that we will hear the results of our IMLS grant, make the FSO more visible, make more information available on our web page, expand the number of people who have subscribed to HERITAGE, and work with KMA to offer more workshops.

Minnesota Historical Society
Annual Agency update to Field Services Alliance

September 2001 to September 2002

It has been two years since David Nystuen, one of FSA's founders, retired from the Minnesota Historical Society. The program continues with current FSA'ers Tim Glines and David Grabitske. The Minnesota Society, like many other state societies, faced budget cuts this year. Fortunately, the impact was not as great as we first feared. Although we lost \$55,000 from our grants program, we did not suffer any staff reductions. The State of Minnesota faces another budget deficit next year, and it remains to be seen how we will fare in 2003.

We conducted a successful and well-attended series of regional workshops in March, April, and May. The theme was "Telling the Story" and most of sessions focused on interpretation and exhibits, topics that we feel generally need strengthening at many county and local organizations. The feedback we got was very good. We published information about one of the sessions in our newsletter and are looking at ways to put others into print.

In March, we started a listserv/electronic newsletter called MNLOCALHISTORY. There are currently about 180 subscribers. It is a digested listserv, and we publish it once a week. To be added to this mailing list, send an e-mail message to majordomo@state.mn.us with the text SUBSCRIBE MNLOCALHISTORY.

The *Interpreter*, our newsletter for county and local historical organizations, continues to be published 9 times a year and is also available on the Society's web site. This year we expanded our annual survey of county historical societies to include local historical societies. We don't have all the data back, but we believe it will give us a better picture of our constituents. David and Tim will present a paper on the findings at the annual meeting of the Association of Midwest Museums in November.

Tim and David continue to work closely with Bob Herskovitz, the Society's Chief Conservator, who, although not a card-carrying member of FSA, works with county and local historical organizations as well as individuals on a variety of conservation-related topics. The fruits of our cooperation show up in a number of projects dealing with upgrading storage, lighting, and HVAC systems.

As usual we spent a lot of time during the summer on the road visiting museums and historic sites. Face-to-face contact remains an essential part of what field staff does.

Our goals for next year are to continue integration and coordination of the tools we use: workshops, consultations, grants, print and electronic communication, technical material, and the contributions from our colleagues in other departments. We also want to move

ahead with providing more content useful to county and local historical societies on our website.

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Final Report for the Western New York Documentary Heritage Program

July 1, 2001 to June 30, 2002

Advisory Services

DHP Newsletter - The DHP newsletter, DHP Diary is a two-page bi-monthly insert of the WNYLRC Watch. WNYLRC member libraries and library systems receive copies along with many organizations and individuals who receive DHP services. In all, about 900 copies are distributed six times a year. Reducing the numbers of issues from 10 to 6 was decided upon by the WNYLRC as a means of cutting costs to stay within our budget. More members are looking at the online listserv as a way of getting their information - WNYLRC would like to move toward online access to information with a minimal hard copy mailing at some future date.

The newsletter continues to be an important part of DHP information dissemination in the region. The Regional Archivist has noted that once local news from a specific group appears in a DHP newsletter, the organization whose story was carried will continue to send its newsletters to the DHP office. This is a good way for the DHP to be kept informed of news in the region. The Regional Archivist also takes part in staff meetings for planning future editions of the WNYLRC Watch.

Recommend: A newsletter is an important way to improve public recognition of the DHP. It would be advantageous to have DHP news carried in every 3R's newsletter in some consistent manner. Another opportunity would be to carry a DHP section in the New York Archives magazine. A one or two-page layout in each quarterly issue would allow for information from the Albany office, from the regions and grant updates to be described.

DHP website - The DHP website is part of the Council's website. Just like the newsletter there are advantages and disadvantages. In addition to the cost share benefits, the main advantage up to this point has been the WNYLRC technical support for maintaining the site. This is changing as again, budget cutbacks are forcing the WNYLRC to place more responsibility on the DHP to keep its own information current. The time needed to do this will have to be offset by taking time away from other existing activities. The site will also have to be kept extremely limited in content. Like the newsletter, the DHP site will hopefully

help people link to needed information elsewhere. The website seems to draw a lot of attention to the DHP Lending Library and Free Literature.

Recommend: Try to encourage DHP websites to include common elements that will present a more unified image - or try to encourage DHP sites to conform to regional designs. Encourage regional projects - such as the Women's Directory of four regions to be placed on the State website to facilitate consistency in form and content so that there are not a multitude of different ways the same information is being conveyed to the public. Include links to regional websites wherever possible on the State website (whether it is in reference to Archives Week, workshops, directories, guides, etc.). It would even be beneficial to have the State Archives web site include a section on DHP news from around the state with links to the regional sites.

DHP Lending Library/Free Literature - The DHP made 5 loans totaling 14 items to 5 different organizations this past year. The topics requested included Special Collections, Museums, Basic Administration, Oral History and collections from around New York.

Recommend: Ensure that each regional office is equipped with copies of basic materials for archival management - perhaps those materials listed in the "Basic Bibliography" (blue) booklet offered by the State Archives -maybe even provided in a folder as a set. Make sure people know this information is not only essential and recommended, but is also easily available. The annotated bibliography is helpful and should be continued by the State Archives since it helps people determine what materials are best suited to their needs.

Site Visits/Consultations - The Regional Archivist made a total of 17 site visits to 13 organizations this past year. Full consultation reports were provided to 3 of these institutions (indicated with an *). The other visits involved less comprehensive assistance, including things such as advice on grants, referrals, identifying funding sources, storage issues, policy development or revisions, public program development, etc. The places and dates of visits are listed below:

Girl Scouts of Buffalo & Erie County, Buffalo (July 2)*
Kaleida Health System, Buffalo (July 3, Sept. 24, Dec. 18, May 8)
LeRoy Historical Society, LeRoy (July 31)
Jesse Nash House, Buffalo (Aug. 29)
Orleans Chapter DAR, Albion (Sept. 11, Mar. 4)*
St. Paul's Episcopal Cathedral, Buffalo (Nov. 20)
Amherst Central High School Alumnae, Amherst (Dec. 10)
Historical Club of the Tonawandas, Akron (Dec. 18)
Niagara County Historical Society, Lockport (Mar. 12)
Maid of the Mist Corp., Niagara Falls (Mar. 19)
Marilla Historical Society, Marilla (Apr. 9)*
Patterson Library/McClurg Museum, Westfield (Apr. 16)
Buffalo & Erie County Historical Society (May 7)

Recommend: It would be advantageous to have some form of communication from the State Archives sent to a site after a visit (the Regional Archivist would provide the state office with a copy of the report or follow up letter from the visit). It would reinforce the connection of the regional office to a larger organization and might encourage organizations to seek DHP funding or additional services. The State Archives may also want to consider sending surveys out to sites that have had a DHP site visit and/or consultation to find out what steps they have taken, accomplishments, etc. that are connected to the DHP services received.

Inquiries - Total = approximately 311 (approximately 180 made by telephone and approximately 130 made by email). The number of inquiries continues to grow rapidly each year.

Date of Request Person/Institution Requested

July 5 J. McIntosh,,McIntosh & McIntoshPC Re: Grants for Cemetery Research

July 5 M. Henry Re: AW poster Chautauqua Co.

July 5 K. Matthews, BECHS Re: loan of material

July 10 B. Kohn, SBK, Inc. Re: environmental info

July 10 J. Miller- Spann, author Re: Fw: Buffalo visit

July 11 T. Scime, Amherst Museum Re: NYS Cons/Pres Discretionary Grants

July 12 N. Brown, Chaut. Co. Hist. Soc. Re: consultation report

July 18 E. Miller, 883-0894 Re: DHP grants

July 18 S. Doughtie, 631-6833 Re: Veridian records

July 20 G. Staines, Exec. Director WNYLRC Re: Questions re archives

July 20 E. Miller Re: Hist. Res. Of Hamlin House

July 24 J.Tammaro Re: 8/15 meeting

July 26 P. Backman, NYSA Re: NY question

July 27 K. Delaney, U of Buffalo Archives Re: Herit. Sheets for SUNY program

July 31 J. Currie, Exe Dir SCRLC Re: Question re archives

August 1 N. Brown, CCHS Re: Civil War

August 1 S. Hoyt, NYS Assembly Re: Legis. session

August 2 R. Hamilton, The Woodbridge Co Ltd ListServ Assoc./Ontario

August 3 M. Curry/D. McQuay-NYSOPRHS Re: 8/20 program

August 3 M. Hauck, FSSJ Re: 9/10-9/24 program

August 6 S. Conklin, Genesee Co. Dept. History Re: AW, database descr.

August 7 J. Tammaro, NYSA Re: NYS Arch Region 8 Electronic Newsltr

August 8 J. McIntosh, McIntosh & McIntoshPC Re: Grants for Cemetery Research

August 9 E. Lymarn- Cobblestone Res. Ctr. Re: 9/24 workshop

August 9 E. Kopecki, BECPL Re: 8/20 mtg.

August 13 Z. Ervin, Kaleida Health Re: J. Tammaro contact info
August 13 S. M. Kupiszewski, FSSJ Re: 9/10 workshop-sign up
August 14 Dr. S. Greenberg NLM Re: medical archives
August 14 Lewiston Historical Society Re: 9/10 workshop
August 17 D. MacIntosh, Bflo Zoo Re: 8/20 meeting
August 20 K. Delaney, U of Bflo Archives Re: 8/20 meeting
August 20 L. Kennedy, BECHS Re: 8/21 meeting
August 21 D. Storms-Chenango Valley Re: Barn info.
August 21 J. Tammaro Re: DHP meeting/Archives Week calendar
August 22 Z. Ervin, Kaleida Health Re: Kaleida advisory comm..
August 22 K. Livsey, Fenton History Ctr. Re: 10/1 meeting, DHP grants
August 22 M. Wesolowski, Polish Comm. Ctr. Re: guide, Heritage sheet
August 24 E. W. 743-9277 Re: theater history info.
August 24 B. Kohn, SBK, Inc. Re: Env. mtg.
August 28 N. Brown, CCHS Re: consul. rep.
August 29 A. Linnaberry-WNYAHA Re: Annual mtg.
August 30 L. Belluscio, LeRoy Re: space planning for archives
August 30 D. Platt, People Inc. Re: DHP Grant
August 30 R. Brew, Bflo. Science Museum Re: mail list for environ. documentation
August 30 K. Maragaliano Hilbert College Re: DHP mail list
August 31 L. Seivert, Lewiston Public Library Re: Archives week info
September 2 N. Piatkowski, Episcopal Diocese Re: Archives week etc.
September 5 G. Bartowski, NYS Archives Re: Access meetings
September 5 S. Stodderman, BSC Art Conserv. Dept. Re: Visit fr. Ukranian librarians
September 6 K. Kottrell, Nash Street House Re: 9/12 calss-14 copies of SNYHRP 278-1719
September 10 S. Stodderman, BSC ACD Re: Ukrainian librarians tour
September 11 G. Bartowski, NYS Archives Re: Access meetings
September 15 S. Senckowski Re: Polish Heritage Sheet
September 20 W. Slawinska, BSC 856-8784 Re: Polish-Am. Her. Sheet
September 21 K. Kish Sklar Re: records of women in Upstate NY (Directory)
September 25 D. Schoen, Niagara University Re: Book appraiser needed, info on costumes & clothing
September 26 G. Staines, WNYLRC Re: Publicity for Ukrainians
September 27 C. Koninieć, WNYLRC Re: Preservation/DHP committees
September 27 R. Gallagher Re: local genealogy
October 1 S. M. Joseph Jones, Catholic Diocese Re: WNYA Directory
October 1 Alden Middle School-R. Starr Re: teaching with historical records
October 4 M. Tiesko-libr Barker H.S. Re: pres. Newspaper
October 4 Z. Ervin, Kaleida Health Archives Re: space planning, rehousing
October 4 G. Staines, WNYLRC Re: DHP Posters for AW, annual mtg. Info
October 4 D. Hiebing, Exe. Dir. Metropol. NYLC DHP Posters for AW

October 4 G. Staines, Exe. Dir. WNYLRC Re: WNY archives database
October 4 J. Currie, Exe. Cir. SCRLC Re: WNYLRC Digitising project
October 5 B. Scriven, Letchworth St. Pk. Re: environmental database
October 7 Marya Re: Eveybody's Daily Polish Newspaper
October 9 A. Reinhardt Re: 3 items from Lending Library
October 9 G. Bowman, N. Collins Hist. Soc. Re: brown bag lunch
October 9 M. Hauck, FSSJ Re: Archives Week
October 10 P. Virgil, BECHS Re: DHP grants
October 10 D. McQuay-NYSPS Re: envtl. docu. contacts
October 10 K. Bordonaro, Canisius College Re: 10/29 PC meeting agenda
October 10 Marya Eveybody's Daily Polish Newspaper

October 15 M. Bendiksen, Chaut. Institution Re: R. Peek for pres. survey
October 16 Dart Airport, Jamestown Re: WNY Guide
October 16 M. Hauck, FSSJ Re: a&d of photos
October 16 D. Hetzner, BSC History Dept. Re: 10/30 workshop

October 18 C. Derby-Cuadrado, Barker Museum. Re: scrapbook pres. Workshop
October 18 M. Dunlap, NCHS Re: grant writing info, business history
October 19 R. Sloma, NYS Archives Re: copies of AW calendar
October 23 M. Hauck, FSSJ Re: 10/24 visit
October 23 M. Dunlap, NCHS Re: meas. archives
October 24 A. Cross, St. Paul's Cathedral, Bflo. Re: side visit/grants
October 25 L. Kennedy, BECHS Re: PC mtg.
October 25 J. Neff, Amherst Museum Re: 11/5 mtg.
October 29 C. Spitzer, Amherst Ctl School Fdtn. Re: setting up archives, site visit
October 29 S. M. Serbacki, Stella Niagara Re: WNYA Directory
October 30 G. Staines, Exe. Dir. WNYLRC Re: DHP update for Board mtg.
October 30 M. Frisch, Amer. Studies, U of Bflo. Re: oral history and environ. Docu.
October 31 S. Theresa, Sisters of Social Service Re: getting into WNYA
November 1 K. Bordonaro, Canisius College Re: PC workshop
November 1 S. J. Rutkowska, Hilbert College Re: sample college archives manual
November 2 D. Hetzner, BSC, HD Re: grants meeting
November 2 M. Bendiksen, Chautauqua Institution Re: AW awards
November 2 J. Tamarro, NYS Arch Reg. 8 Office Re: Erie Co. Records Commission
November 2 C. Baker, Pres. Almond Hist. Soc. Re: recruiting for WNYLRC Pres. Committee
November 5 S. Pezzino, BSLS Re: recruiting for WNYLRC Pres. Committee
November 5 S. Knab, WNYLRC Re: resources for legislative workshop (12/14)
November 5 R. Brew, Buffalo Science Museum Re: DHP grant rewrite
November 5 A. Cross, St. Paul's Episcopal Cathedral Re: site visit

November 6 L. Stephenson, Grants consult. Re: grants info for n.ctry.org
November 6 P. Monaghan, BECPL Re: newspaper pub., preservation
November 7 K. Matthews, BECHS Re: speaker for program
November 7 J. Braestadt, Chautauqua Institn. Re: new archivist
November 7 J. Emerson RRLC DHP Re: Women's directory
November 7 J. Sinnott Re: records from LeRoy
November 7 T. Ernst Re: L of C Veterans History Project
November 7 D. DiLandro, U of Bflo Archives Re: PC mtg.
November 9 M. Delmont, BSC Archives Re: PC mtg.
November 9 S. Minikime, Eden Pub. Lib. Re: 4/24 workshop
November 12 J. Umhauer, Niagara University Re: qualifications for archivist volunteer
November 13 D. Randall, U of Bflo Preservation Dept Re: PC , digital info.
November 13 B. Robbins, Registrar at Bflo. Sci. Mus. Re: NYSL Pr. Grant
November 14 T. Vanderwerf, Bflo. Zoo Re: MEC meeting
November 14 K. Koperski, Castellani Gallery Re: oral history/records and the arts grant
November 15 K. Kintner Re: a Polish-American timeline
November 16 A. Rice Re: Dyngus Day
November 19 Z. Ervin, Kaleida Health Archives Re: Peek's preservation report
November 19 C. Sternre, Bflo. News Re: Youth Summit
November 19 P. Smelzer Re: historical house in Wilson
November 21 S. Knab, WNYLRC Re: revising DHP website
November 21 Z. Ervin, Kaleide Health Re: archives long range planning
November 21 T. Butler, Olean P.L. Re: Recruiting for Preservation Committee
November 23 N. Kaszynski, VA Hosp. Re: LC Veterans History Project
November 26 P. Jablonski Re: WNY Food history on website
November 27 Preaton Re: Native Amer. Resources
November 27 L. McCarthy, NYSEG Re: NYSEG Youth Summit
November 28 L. Beahan, Adnron. Mtn. Club Re: environmental docu.
November 29 S.M. K. Duggan, D'Youville College Re: manual for relig. Arch.
November 29 M. Zajac, SUNY Re: PC mtg.
November 30 P. Carey-SUNY RIN Re: local history resources for genealogy
December 3 R. LaFever, NYS Archives Re: regional visit
December 3 S. Knab, WNYLRC Re: homeland security info
December 5 L. Gang, BNP Re: Women's History Month info.
December 6 M. Bendiksen, Chaut. Instn. Re : DHP grant draft
December 6 V. Sorkin, LC Veterans Hist. Proj. Re: update on local activities
December 10 L. Kennedy, BECHS Re: LOAC and Listserv info.
December 10 B. Vaughan, BSC Re: PC info for newsletter
December 11 D. Shine, Irish Center, Bflo. Re: Irish Heritage sheet updates
December 11 A. Golebiowski Re: review Louis Dlugosz web site
December 11 S. Tejada, Albright-Knox, Art Gallery Re: DHP Newsletter and WNYLRC PC

December 12 N. Kaszynski, VA Hosp. Veterans History Project
December 12 C. Oppenheimer, Amherst Ctl. H.S. Fdn. Re: preserving school banners
December 14 K. Bordonaro, Canisius College Re: info on exhibiting documents
December 18 M. Bendiksen, Chautauqua Instn. Re: govt. records.
December 18 D. Greenfield Re: local veteran's oral history
December 22 J. McIntosh,,McIntosh & McIntosh PC Re: Grants for cemetery research
December 25 M. Ford Re: info on sources for Polish traditions
December 30 H. Ricci-Canham, DAR/Orleans Co. geneal. Re: veterans info
January 3 L. McCarthy, NYSEG Re: 1/14 mtg
January 3 J. Mensch, Savannah Prtnrs (NY,NY) Re: Bldg in Kingston, NY (other DHP contacts)
January 4 M. Henry, Chautauqua Co. Historian Re: NEDCC workshop in WNY
January 4 M. Bendiksen, Chautauqua Instn. Re: DHP Grant
January 7 G. Bartowski, NYS Archives Re: WNY Grants so far this year
January 7 G. Huth, NYS Archives Re: MARAC NY caucus news
January 8 J. McIntosh Re: ceme fundg. Info 625-8360
January 9 T. Davis, Exe. Dir. & CEO AASLH Re: PDQ Project
January 10 M. Frisch, SUNY Re: oral hist. Proposal for IMLS
January 10 D. Del Monte 832-8756 Re: int. in Vets Hist. Proj.
January 11 K. Matthews-BECHS Re: Vets Hist. Proj.
January 14 J. Smithee, CLRC Re: Digitization Plan for CLRC
January 15 T. Kulick, HLSP Re: trial for Accessible Archives
January 15 N. Yerkey, SUNY Re: Archive database
January 17 J. Odien, BECPL Re: Book repair info
January 17 J. Neff, Amherst Museum Re: Underground RR contact
January 17 A. Mason, Canal Corr Comm Re: DHP grant info.
January 17 M. Frisch, SUNY Re: Vets Hist. Proj.
January 17 N. Kaszynski, VA Hosp. Re: Vets Hist. Proj.
January 17 M. Henry, Chaut. Co. Hist. Re: scrapbook preservation workshop
January 18 Georgia, RRLC Re: DHP records
January 21 K. Livsey, Fenton Hist. Ctr. Re: Pres. workshop
January 22 S. M. Kupiszewski, FSSJ Re: separating Polish Resource Rm from archives
January 24 A. Mason-Erie Canal CC Re: Inventory proj. as DHP grant
January 24 G. Staines, WNYLRC Re: IMLS Access grant and special libraries
January 25 B. Federspiel, BECPL Re: 4/24 workshop and PC
January 25 P. Virgil, BECHS Re: grants
January 25 D. Eaych LC VHP Re: LC VHP
January 29 K. Matthews, SUNY Re: LC VHP
January 30 A. Mason, Canal Corr. Commission Re: DHP grt. Guidelines, URR proposal
January 31 S. Moses Re: records of Ercelle Harmon Moore
February 1 J. Braested, Chaut. Instn. Re: DHP grant

February 4 S. Moses Re: Ercelle Hermon Moore
 February 5 R. Kumler Re: info on St. Boniface Church, Bflo.
 February 5 P. Virgil, BECHS Re: 5/6 A&D workshop
 February 6 E. Weishan, Southern Tier West RPDB Re: contact for Youth Summit in Buffalo
 February 7 G. Staines, WNYLRC Re: Fwd: Teaching with Digital Content
 February 7 K. Scirocci, AKAG Re: MEC and 5/13 mtg.
 February 7 M. Frisch, U of Bflo Re: IMLS grant info
 February 8 T. Folton-Olmstd Pks Conservancy Re: env. docu. Proj
 February 11 P. Virgil, BECHS Re: medical archives mtg.
 February 11 K. Livsey, Fenton Hist. Ctr. Re: VHP Dir. Info.
 February 12 M. Bendiksen, Chautauqua Instn. Re: DHP grant
 February 12 P. Virgil, BECHS Re: A&D workshop on 5/6
 February 12 L. Pelletier, U of Silver Crk Histon Re: Mili Hist Directory
 February 12 C. Michaux, Bflo. City Clerk Re: shared records storage facility
 February 12 L. McCarthy, NYSEG Re: contacting E. Weishan
 February 13 J. Neff, Amherst Museum Re: 5/13 program
 February 13 K. Koperski, Castellani Re: proposed arts docu. project
 February 14 G. Staines, WNYLRC Info. for next Board meeting
 February 15 G. Bard, BSC Re: Woman's History Month guide
 February 18 Z. Ervin, Kaleida Health System Re: determining archives volume
 February 19 M. Frisch, SUNY Amer. Studies Re: IMLS grant
 February 20 J. Tammara, NYS Archives Re: DHP workshops
 February 20 K. Livsey, Fenton History Ctr. Re: DHP grant/IMLS grant
 February 21 K. Delaney, U of Bflo Archives Re: LC VHP
 February 21 K. Dill, Indiana Historical Society Re: FSA query and free liter.
 February 22 L. Covell, NCHS Re: coll. Policies
 February 25 A. Cross, St. Paul's Cathedral Re: progress in archives planning
 February 26 L. Welsh, St. Bonaventure Univ. Re: Arch. Supplies, new archivist
 February 26 H. Ricci-Canham Re: Patriots House/Dar in Albion update
 February 27 B. Vaughan, BSC Re: PC agenda/mins.
 February 27 A. Mason, WNY Canal Corr. Re: DHP grant
 February 28 G. Emery Canisius College Re: Disaster Manual (1994)
 February 28 A. Linnaberry, WYNAHA Re: past DHP site visits
 March 2 N. Piatkowski, Episcopal Diocese Re: info on woman's baseball in Buffalo 1950's
 March 2 T. Abrams, Hist. Club of Tonawandas Re: Veterans Project
 March 4 H. Ricci-Canham, DAR, Albion Re: Orleans County veterans mtg. follow up
 March 4 R. LaFever, NYS Archives Re: Guide for municipal historians
 March 4 J. Christiano, Bflo/WNY Ital. Gen. Soc. Re: speaker for IG Society mtg.

 March 7 S. A. Hentges, Catholic Diocese Re: 4/24 workshop, WNYA Dir.
 March 7 L. Motka Re : 3/11/02 mtg. Region 8 Office

March 10 P. Braswell Re: Ferris/Empey genealogy search in NF area
 March 11 L. White, Maid of the Mist Corp. Re: setting up an archives
 March 11 K. Dill, FSA/Indiana Hist. Soc. Re: Fwd: Guide for Historians
 March 11 L. White, Maid of the Mist Re: materials sent (Basic Elements)
 March 12 M. Lozo, T. Roosevelt Site Re: use of environmental Dir. For outreach
 March 15 E. Bentley Re: The Genealogist's Address Book
 March 22 C. Broughton, Catt. Little Valley/Schl Re: 5/13 workshop
 March 26 L. Cohen Amherst Ctl H.S. Re: scholarships/internships in archives
 March 27 J. Tammara, NYS Archives Re: referral to Allegany Co. organization
 March 27 M. Bindeman, NIOGA Re: 5/13 program/teaching grant
 March 27 M. F., Medina RR Re: WNY Guide
 March 28 R. LaFever, NYS Archives Re: April agenda
 March 28 G. Staines, WNYLRC Re: IMLS grant/Fenton History Ctr.
 April 1 Mayor Retzlof (Alden) Re: what is DHP
 April 1 S. Bartle, ChautauquaCatt SLS Re: twhr resources
 April 2 M. Himmelsbach Re: Microfilming family scrapbook
 April 3 N. Piatkowski, Episcopal Diocese Re: old papers/book covers in archives
 April 3 N. Piatkowski, WNY Folklore Archives Re: updating Heritage Sheets
 April 3 A. Goliebowski Re: updating Polish Heritage Sheet
 April 3 P. Miller Re: September 11, 2002 docu.
 April 3 L. Martzoff, Marilla Historical Soc. Re: site visit and space planning help
 April 4 R. LaFever, NYS Archives Re: April mtg. Update
 April 4 J. Chiplock NYSL Re: 4/24 workshop attendance
 April 5 K. Bordonaro, Canisius College Re: 9/24 workshop
 April 5 B. Vaughan, BSC Re: Annual PC committee report/budget request
 April 9 S. Knab, WNYLRC Re: Fwd: inquiry on NY State Archives
 April 9 P. Smith Re: Freedom Fest.
 April 12 J. Lux, Canisius College Re: 4/24 workshop
 April 12 J. Tammara, NYS Archives Re: 4/15 meeting/report

 April 14 G. Bowman, N. Collins Hist. Soc. Re: cat odor in manuscripts
 April 15 G. Bowman, N. Collins Hist. Soc. Re: info on N. Collins fire in 1940s

 April 17 E. Errigo, Medaille College Re: grants meeting
 April 17 P. Petrie, Winchester Elementary Re: 5/6 workshop (A&D)

 April 18 S.M. J. Jones, Catholic Diocese Re: workshops
 April 18 J. Miller-Spann, Westfield Bicentennial Re: Visit to Westfield/McClurg/Patterson
 April 19 T. Vanderwerf, Bflo. Zoo Re: 5/13 program

April 19 S. Martin Re: ride to 4/24 workshop
April 20 J. Shaw Hoffman Photos from Niagara Co.-abt 1912-1914
April 22 P. Ulrich (Ken-Tona school) Re: 5/13 workshop
April 23 G. Bowman, N. Collins Hist. Soc. Re: newspaper searches
April 23 J. Miller-Spann Re: Catholic Community archives in Chaut. Co.
April 25 L. Welsh, St. Bonaventure Univ. Re: WNY Guide, new contact, VHP info. o.k.
April 25 J. Skora (Syracuse) Re: Barn Conference info.
April 30 M. Russert, NYS Vets OHP Re: Partnership update
April 30 P. Lynch, Lockport Pub. Lib. Re: OH Project in Lockport
May 1 E. Errigo, Medaille College Re: TAH grant
May 1 S. Eichelberger, W. Seneca schools Re: 5/13 Program
May 1 V. Green, BECPL (Sp. Coll) Re: 5/13 program
May 2 A. Sawusch, Inst. On Addictions Re: 5/6 workshop
May 3 A. Cross, St. Paul's Re: 5/6 workshop
May 3 R. LaFever, NYS Archives Re: info. on LSTA & RDBD
May 6 S. Eichelberger, W. Seneca schools Re: 5/13 program
May 8 C. Fellows, Corning-Painted Post Hist. Soc. Re: ethical disposition of bibles
May 8 R. Collins, BECPL Re: staff at 5/13 program
May 13 Sara, Fenton Hist. Ctr. Re: 5/13
May 16 C.D. (RRLC) Re: workshops
May 17 B. Habenicht, CLSC Chautauqua CLSC Banners
May 15 J. Miller-Spann, CLSC CLSC banners

May 23 M. Bindeman, NIOGA Re: NIOGA
May 29 R. Lafever, NYS Archives Re: LOAC
May 29 A. Linnaberry, WNYAHA Re: DHP newsletter
May 29 H. Klinkhamer, FSA Re: free literature forms samples
June 4 Sen. Volker's Office Re: info on OPK split from Hamburg
June 4 S. Doughtie, Veridian Re: Collection appraisal
June 6 M. Brink, NIOGA Re: Homeland security project
June 10 I. Middleton, Medaille College Re: digitization criteria
June 10 K. Matthews, BECHS Re: LC VHP
June 13 G. Mason, Bryant&Stratton, Amh.Lib. Re: DHP
June 14 B. Waldern, WECHC Re: Canal Herit. (BSC)
June 10 B. Sink, CJH (NY, NY) Re: visit to CJH
June 25 G. Staines, WNYLRC Re: Fenton History Ctr. project
June 25 L. Eckmair, Gilbertsville Free Library Re: Women's Directory
June 25 M. Horning, BECHS Re: WNYLRC mailing list for contacts
June 27 D. Kosali (M. Woolcock/Giambra) Re: HSIC
June 28 Dr. J. Cohen, Canisius College Re: Canisius College data/archives update

Recommend: Try to come up with a way to keep better track of and to summarize inquiries - both telephone and email. This information is very important in program evaluation, advocacy and development of future services - but difficult to capture. It is also a means of identifying common concerns and interests within and across regions. Need to revise both the local and state methods for collecting and reporting this data!

Documentation activities

Environmental documentation. The Regional Archivist held several meetings with representatives of environmental documentation efforts including a general meeting (Aug. 20 at Buffalo Museum of Science), a meeting with those interested in writing a DHP grant for documenting the environment (discussed a survey project with Don Hetzner of Buffalo State College and Bruce Kohn (SBK) on Oct. 15), a meeting with Mike Frisch from the University of Buffalo to use environmental records (Love Canal collection at the University Archives) for an IMLS Access grant, a meeting to explore educational uses of environmental records on Oct. 23 (Rachel Brew of Buffalo Science Museum, Tiffany Vanderwerf of Buffalo Zoo, Mike Petrinc of the Beaver Meadow Nature Center and Barry Boyer of the University of Buffalo. A database of organizations with collections documenting the natural environment was created. The database summarizes the scope of the collections and indicates the types of public programs the organization offers. Some of this information will be added to the regional archives database.

Military history documentation - The initiation of the Library of Congress Veterans History Project helped create local interest in documenting military history in the region. Based on information from an earlier survey, the Regional Archivist was aware that there is great interest in using Civil War materials in education. There were preliminary meetings with Mike Frisch of the University of Buffalo and Nancy Kaczinski of the Buffalo VA Hospital to implement a regional project (Dec. 19, Jan. 8, Jan. 28), meetings in Albion with a Veterans agency (Mar. 4) and email correspondence with Terry Abrams of the Historical Club of the Tonawandas. A project proposal was developed by the Regional Archivist and submitted to a state legislative office - not funded.

Medical history documentation - The Regional Archivist was invited to take part in a preliminary meeting (May 14) to discuss the possibility of grant funding for a project to document medical history in the region. The Regional Archivist plans to continue involvement in this project.

Women and women's organizations documentation - The Regional Archivist has made periodical updates to the directory "The Word on Women." The goal is to put the Directory online and continue updates as they arrive.

Recommend: It may be useful for us to focus on products that can result from documentation projects (directories, databases, education resources, tourism resources, etc.). It would also be helpful to have regional documentation efforts posted on State Archives website.

Workshops/Presentations

Sept. 10, 2001 - NYSL Preservation Grant Writing workshop

Sept. 24, 2001 - Basic Elements of Historical Records workshop

DHP Grant writing sessions with representatives from Fenton History Center, Chautauqua Institution (Oct. 30), Orleans County DAR (Nov. 19), environmental documentation effort (Nov. 21, Dec. 19)

April 24, 2002 - Preservation of Scrapbooks (N. Collins Public Library)

May 6, 2002 - Arrangement & Description workshop (WNYLRC Training Center)

May 13, 2002 - Reaching Teachers (Buffalo Museum of Science)

Recommend: It has become difficult for the WNY DHP to offer substantive archives workshops since there are virtually no archivists in the area to conduct the workshops. Those that are here are finding it hard to do them with so many other commitments. In addition, the shrinking budget does not allow us to pay for travel and speaker's fees for potential presenters outside the region. We also face a situation where attendance is variable in the extremes, probably because most people who attend are either volunteers or staff with many other commitments.

In the future, the Regional Archivist may have to do more of the workshops. An alternative to this might be for the DHP to offer to go to the site of an organization and do a "hands on" training workshop for several volunteers or staff. The training services would be available on an appointment basis.

Presentations

Oct. 2, 2001 - Presentation to visiting Ukrainian librarians (through World Connect program) to describe the DHP

Oct. 10, 2001 - Presentation about DHP as part of WNYLRC Information Day

Oct. 13, 2001 - Presentation for Archives Week program at Fredonia State College (Teaching with Historical Records)

Nov. 17, 2001 - Presentation on accessing historical records collection data for WNYAHA annual meeting

May 3, 2002 - DHP Poster/handouts for ACRL Poster Session in Ontario, Canada

May 8, 2002 - DHP Presentation (budget & workplan) to WNYLRC Board

Recommend: It would be useful for the DHP to have the statewide brochure updated and reprinted as a handout at presentations - especially those with an audience that extends beyond the region. A "script" would be a useful tool for general "learn about the DHP" presentations.

Outreach/Advocacy

Networking Meetings - DHP information support was provided to a number of programs and organizations in the past year. This took the form of making presentations, taking part in planning meetings and serving in an advisory capacity.

WNYAHA Board meetings (Feb. 11, Apr. 22)

WNYA meetings (Sept. 12, Nov. 14, Mar. 6, May 22)

WNYLRC staff meetings (monthly)

WNYLRC Preservation Committee mtgs. (Oct. 29, Nov. 26, Mar. 11, May 20, June 25)

WNYLRC newsletter meetings (monthly)

Meetings with the Region 8 RAO and RAC (monthly)

Erie County Records Commission meetings (Oct. 3, Dec. 5, May 1)

Museum Education Consortium meetings (Nov. 27, Feb. 6)

NYSEG Youth Summit meetings (Dec. 4, Jan. 14)

Archives Week - The Regional Archivist attended an Open House (Oct. 9, 2001) and made a presentation (Oct. 13, 2001) for 2001 Archives Week. In addition, the Regional Archivist mailed out a news release and regional calendar of events (the latter created by the RAO for Region 8) to local media, government officials, and participating organizations.

Legislative Advocacy - The DHP worked with WNYLRC to develop a program on post-September 11 resources that was designed to assist New York State legislative aides in accessing local and Internet information resources. The DHP also supplied information to local legislative offices (see inquiries) and to the New York State Archives in its own efforts to better inform state legislators of the importance of these programs.

Recommend: In the future, when the State Archives receives grants or launches a major project, it would be useful if a news release could be sent to the regional DHP offices. We could forward these to local media agencies and attach information about how the grants and projects will impact the region.

The regional DHP offices and State Archives must work together on improving the quality and frequency of legislative contacts.

Administrative

The Regional Archivist attended a statewide DHP meeting in Albany, NY on October 16, 2001 and again on April 10, 2002.

There was a DHP Advisory Committee meeting on Oct. 1, 2002

The Regional Archivist prepared the WNY DHP semi-annual and final reports for 2001-2002 for both the New York Archives and the WNYLRC Board. The Regional Archivist also prepared and disseminated the WNY DHP 2002-2003 budget and work plan. Reports were often prepared for the Region 8 RAC meetings.

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North Carolina Field Services Report

Using grant funds from NC ECHO, the Federation of North Carolina Historical Societies helped sponsor 5 workshops across the state. Entitled "Hometown History" the presenters explained how to collect, catalogue, and preserve documents related to local history. These were well attended and well received.

A survey of member organizations was conducted to determine how we could better serve our constituents. We will work in the coming months to institute changes suggested in the surveys. One of our main questions was what kind of technology do these groups have access to and how can we use it more effectively. Because a number of our organizations are still small, elderly, sometimes rural groups, it was not clear if they had access to the internet or if they would be interested in receiving information that way. The survey showed that the majority now do have that kind of access, at least to some degree. Therefore, we asked about how they want to receive the Bulletin. While they would like to see it on the web, they still want the published version as well, so we will do both. We will work to establish links between our web page and those groups who have them. One of the services of the Bulletin is to include a list of publications for sale by member organizations, which ran in every issue. We will most likely list these on the web and not include them as often in the published version. We also asked about the types of information they wanted to see in the Bulletin. The results were somewhat predictable: where to get money, how to get money, who to ask for money, as well as a few other topics of interest. Some of those suggestions will help us determine content in the future.

We also carried on with our usual duties, which included answering public inquiries, sponsoring an annual meeting where we presented awards for outstanding achievements by historical societies, administering the interest-free revolving loan program, and publishing the quarterly Federation Bulletin. The Bulletin is now being posted on the web as well as being mailed.

Jo Ann Williford
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2002 Annual Report to the Field Services Alliance

Local History Office, Ohio Historical Society

AASLH Annual Meeting, Portland, September 25, 2002

The Ohio Historical Society's Local History Office provides field services to Ohio's more than 600 historical organizations. Since it was established in 1981, the Office has been a part of the Ohio Historical Society's External Relations Division. As a part of a recent reorganization of the Society, the Office is slated to become part of a new division, "Preservation and Statewide Outreach." This new entity will consist of three departments: Local History Office, the state historic preservation office, and National History Day in Ohio. Included in the new division are all the departments whose responsibility it is to help Ohioans of all ages preserve and share their past. It is not anticipated that the functions of the Local History Office will change because of this reorganization and OHS is committed to working with its partner organization, the Ohio Association of Historical Societies and Museums (OAHSM), to provide field services to local historical organizations in Ohio. It is expected that the demand for OHS and OAHSM's services will increase in 2003, Ohio's bicentennial year.

The Ohio Historical Society's Local History Office, in cooperation with OAHSM and others, has engaged in the following activities since September 2001:

- Offered second annual "Oral History Institute," which provided training in oral history over a three-day period in June 2001. Twenty-nine people from seven states participated. The Ohio Historical Society, OAHSM, and the Ohio Humanities Council collaborated sponsor the Institute, which was funded in part by the National Endowment for the Humanities.
- Facilitated the creation of 2 strategic plans for local historical societies. OAHSM's strategic planning program revised to help organizations focus on their strategic issues and create plan using those issues as a starting point.
- Conducted on-site visits, and answered e-mail and telephone requests for advice and information.
- Conducted OAHSM's annual meeting in 2001 and planned the 2002 meeting, which is scheduled for November 1-2. Approximately 200 people attended the 2001 meeting.
- Conducted ten OAHSM regional meetings in the spring. Over 400 local historians attended the meetings.
- Currently updating OAHSM's tri-annually published statewide directory *Historical Organizations in Ohio*. The directory is to be published in January 2003.
- Using \$10,000 gift received in the summer of 2001, the Local History Office added to the holdings of OAHSM's Lending Library, and placed the contents of the library catalog online at www.oahsm.org (click on "OAHSM Lending Library"). The gift also enabled the Office to digitize Local History Notebooks (similar to AASLH's Technical Leaflets) and selected articles from *The Local Historian* newsletter. It is anticipated that these items will be added to the OAHSM web site later in 2002.
- Supervised the work of four graduate and undergraduate student interns as a part of OAHSM's and the Ohio Humanities Council's summer internship program.
- Processed more than 140 applications for Ohio Historical Markers to date. Expect to work on more than 250 through 2003, as the marker's program continues to be a flagship program of the Ohio Bicentennial Commission
- Published 6 issues of *The Local Historian*, OAHSM's bimonthly twelve-page newsletter.
- Administered OAHSM's annual "Outstanding Achievement Awards" program. Presented at OAHSM's annual meeting, eleven organizations received awards for their programs in 2001.
- Conducted OAHSM's annual giving drive

Staff of the Local History Office, Ohio Historical Society: J.D. Britton, Manager; Andy Verhoff, Historical Agency Consultant; Kristina Markel, Field Services Specialist; Bonnie Such, Secretary.

Address/phone/e-mail: 1982 Velma Avenue, Columbus, OH 43211-2497 / (614) 297-2340 / oahsm@ohiohistory.org.

South Carolina State Museum

Office of Museum Services

P.O. Box 100107, Columbia, SC 29202-3107; Telephone: 803-898-4982/4925; Fax: 803-898-4969

Staff: Nancy Higgins, Program and Services Manager
Tondia Harrison, Administrative Assistant

Report of Activities: August 2001- August 2002

Administrative Changes: In March 2002, Field Services Coordinator, Robbie Davis resigned to accept a position at the Smithsonian Institute in Washington, D.C., and Dixie McCaskill, Administrative Assistant, resigned to pursue other interests. Due to continuing budgetary constraints, the director position for the field services program continues to remain vacant. To better utilize our existing resources, the Traveling Exhibit Program (TEP) has moved to the Exhibits Department directed by Michael Fey. Madelaine Neimeyer will be the new TEP Manager. Field Service will be a part of the Department of Programs, Events, and Services directed by Julia Hill. Nancy Higgins is the Program and Services Manager and Tondia Harrison is the Administrative Assistant. Field Services will continue to handle all of the existing OMS functions except TEP.

Technical Services/Training Workshops: The office provides direct professional services to all museums and cultural organizations in South Carolina through on-site consultations, telephone/mail/e-mail inquiries, and workshops.

- ◆ **Technical Services:** OMS staff completed more than 25 site visits and provided follow-up reports. In an effort to continue to provide services despite budget reductions, we are establishing a fee structure for site visits.
- ◆ **Workshops/Seminars:** OMS conducted a workshop in March entitled *Magnetic Media*. In the process of developing a five-year plan, the SCFM Strategic Planning Committee conducted forum sessions in Anderson, Columbia, Rock Hill, Florence, and Charleston. The Regional Forum sessions were open to SCFM members and non-members interested in the future of South Carolina's Museums. The 2002 S.C. Federation of Museum's (SCFM) Annual Conference was held in Charleston on March 13–15.

Electronic Initiatives: OMS administers two Internet initiatives that further its professional development goals.

- ◆ **Web Site:** The new web site, www.southcarolinamuseums.org developed in December 2000 in partnership with SCFM is periodically updated to provide visitors with current information on museums and historical societies in the state and offers opportunities to develop distance learning and libraries of professional training material for OMS constituents.
- ◆ **Listserv:** The South Carolina MUSEum NETwork (SCMUSNET) promotes discussion among cultural agencies in the state. The listserv has grown to 95 subscribers during the reporting period and with all of the staff reductions across the state it has become an increasingly valuable communication tool.

Partnerships: Relationships with other organizations resulted in a number of activities.

- ◆ **South Carolina Federation of Museums:** OMS supports the operation of the S.C. Federation of Museums (SCFM) by developing membership services and its newsletter, *Good Muse*. The SCFM completed the development of their five-year strategic plan for the statewide museum community.
- ◆ **South Carolina National Heritage Corridor:** OMS is worked in partnership with the S.C. Department of Parks, Recreation and Tourism to research the history of the heritage corridor area. This project was completed October 15, 2001.

Other Activities: Work of note during the reporting period includes:

- ◆ Every three years, OMS surveys the museum and cultural community in the state to determine the latest vital statistics on cultural institutions. The 2001 survey, conducted from April to August, collected information that is currently being used to plan future services and assist SCFM in strategic planning.
- ◆ OMS has appointed to Nancy Higgins to replace Michelle Baker as a member of the S.C. Abandoned Cultural Property Board. The board acts on petitions from cultural organizations to claim ownership of abandoned loaned items. Under state law, the State Museum directs the board, provides administrative support, and guides organizations through the petition process.
- ◆ OMS operated its traveling exhibits program for community-based museums. Yearly updates for the art exhibits from the S.C. Watercolor Society, NBSC Invitational Oil Exhibit, Southern Visions and Palmetto Hands were added to the in-state program. Exhibits in the existing TEP are being reviewed for possible revamping or retirement based on their

condition. Detailed computer based condition reports have been established for our art exhibits, allowing us to better monitor wear and tear and document damages. We are reviewing our existing fee structure and will provide the details as soon as they are available.

- ◆ Due to projections of a lean budget year, a proposal for the creation of a statewide museum grant program was held out of the State Museum's appropriations request.

SOUTH DAKOTA REPORT TO FSA
PORTLAND, OR
AALSH ANNUAL MEETING
SEPTEMBER 25, 2002

In South Dakota, there has not been a specific emphasis on field services work, and we have no field services director. Each program of the South Dakota State Historical does as much outreach as is possible within budget constraints and still provides requested service to patrons.

The State Historical Society produces an annual directory for historical organizations in the state. We include all members of the SD State Historical Society and other groups that send us their information. Each listing includes the name, address, founding date, officers with pertinent information and important activities. We have published this listing for the past four years; and, for the first time, it is also on the SD State Historical Society's web site. The directory has been very popular with our member organizations that pay \$40 each year to belong to the SDSHS. So far we have not had much response to the web-based information.

We also send out every other month a newsletter called, Hoofprints, to all of our organizational members.

The fourth-grade South Dakota history curriculum project went on line February 1, 2000. This is an Internet based curriculum that is a collaborative effort among various programs in the Department of Education and Cultural Affairs including the SD State Historical Society. It was a top priority of the Secretary of the Department. The curriculum meets all of the state standards for South Dakota history, which is taught in the fourth grade. The address is <http://www.sd4history.com>

The project just received an award by the Five State Legislative Council on State Governments at their meeting in North Dakota. The project will now go to the national level to be judged against projects from around the country.

The Secretary of the Department of Education and Cultural Affairs has also tasked the SDSHS with teaching the history of the Lewis and Clark expedition to children and adults across the state. In 2004 we will begin commemorating the bicentennial of the Lewis and Clark expedition as it journeyed up the Missouri River to the Pacific Ocean. The expedition spent nearly three months in present-day South Dakota before they wintered at Ft. Mandan in North Dakota, and it is our responsibility to tell that story to the citizens of the state.

The Museum of the South Dakota State Historical Society has several traveling educational kits that are sent out to schools, nursing homes, libraries, etc. The kits include The Buffalo and the Plains Indians, The Fur Trade: Bridging Two Worlds and Lewis and Clark in South Dakota.

For more information, please contact:

Mary B. Edelen, Director
SD State Historical Society
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Pierre, SD 57501
605/677-6119
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Humanities Tennessee Field Services Report

Tennessee has neither a formalized, comprehensive delivery of field services nor any kind of clearinghouse of resources for such services. Historically, Humanities Tennessee has provided field services largely restricted to humanities-based activities, such as interpretation, or through our grant program in conjunction with such activities, and referrals as needed and where possible.

Through our continued participation in the Museum on Main Street (MOMS) program, we have been able to provide somewhat more focused technical training opportunities to host institutions. Following our most recent MOMS exhibit tour, however, we recognized that so far our approach to the MOMS project has been both too structured, and not structured enough. Specifically, we were attempting to provide the same training opportunities to all hosts at the same time, despite each institution having its own unique needs. Consequently, many of the host institutions' existing needs went unmet. Furthermore, many of the hosts found that they had new needs arising directly from MOMS project activities, (e.g. lots of new, donated artifacts but no training in cataloguing, managing or caring for collections), but by then the exhibit was gone along with our support and guidance.

Humanities Tennessee's Community Heritage Program has a primary interest in developing and strengthening small, local museums, and the MOMS program is a model for this process. Thus, we intend to make better application of MOMS to meet the existing and consequent needs of the institutions that participate in the 2004 exhibit tour in Tennessee, and our long range goal is to use the project as a model for strengthening and sustaining our Community Heritage Program's overall ability to provide services statewide. Therefore, over the next three years we intend to do the following:

- ◆ Establish formal, ongoing partnerships with other service providers (e.g. TN Assoc. of Museums) across the state in conjunction with MOMS for the purposes of training and project content, and with host organizations during and beyond the project.
- ◆ Through these partnerships develop a Program Bureau in support of MOMS, field services, and heritage tourism training opportunities.
- ◆ Revise our grant program to distinguish between “professional” and “volunteer” organizations and develop guidelines, deadlines and proposal development service to reflect the distinction.

Finally, we have hired a consultant to work with us in developing our Program Bureau, who is currently conducting an audit of existing field services statewide. We will compile the results and make these resources available at our web site.

FIELD SERVICES ANNUAL REPORT 2002

King County Landmarks & Heritage Program, Seattle Washington

The King County Landmarks & Heritage Program is a multipurpose heritage agency combining the functions of Historic Preservation, Heritage Grant Funding and Technical Assistance Field Services. The Program is composed of the volunteer members of the King County Landmarks & Heritage Commission, a nine-person, appointed citizen board, as well as six professional support staff. The Commission serves as the landmarks board for unincorporated areas as well as 11 of the 39 municipalities in the County, with a population of 1.7 million and an area of over 2,200 square miles.

This year, the Commission, in cooperation with its staff, awarded \$820,434 in grants in 100 separate contracts to museums, archives, historical and community organizations, public agencies, property owners, authors and heritage specialists. Five funding programs were administered:

- The ***Heritage Facilities Grant Program***, which funds the purchase, construction, improvement and rehabilitation of heritage facilities as well as the purchase of equipment and other fixed assets (\$462,591 allocated in 29 contracts, ranging from \$50,000 to \$3,685);
- The ***Heritage Cultural Education Program***, which funds classroom based, curriculum focused heritage education projects (\$78,660 allocated in 11 contracts ranging from \$10,000 to \$2,080);
- The ***Heritage Special Projects Grant Program***, which funds a variety of collection management, public access, publication, exhibition, and interpretation projects (\$98,060 in 29 contracts, ranging from \$7,000 to \$1,000);
- The ***Heritage Sesquicentennial Facility Operating Support Grant Program***, which provides operating support for public benefit activities of local heritage organizations (\$110,123 in 31 contracts, ranging from \$7,334 to \$1,000); and
- The ***Landmark Rehabilitation Grant Program***, which funds rehabilitation of properties designated to the King County and Interlocal Municipality landmark registers (\$71,000 in 6 grants, ranging from \$18,000 to \$4,250).

All grant programs were funded from a portion of the county’s hotel-motel tax revenues, with a supplemental appropriation of \$60,000 in current expense revenues (derived from sales & property tax).

Program staff members provided a range of services focused upon:

- Technical assistance for KCLHC grant program participants, property owners and other clients;
- Planning and training assistance for governing boards of non-profit heritage organizations;

- Development of cooperative agreements and contracts between municipalities and local historical organizations in support of heritage activities;
- Support for the commemoration of the Sesquicentennial of King County (2002-3) including an exhibit on the Duwamish Tribal Oral History Project; assistance in development the Sesquicentennial website at www.metrokc.gov/kc150; and co-sponsorship of a statewide heritage conference;
- Designation and protection of historic properties; including historic preservation services for municipalities that have an interlocal agreement with the County; and
- A publication program of historical, technical and educational papers as well as a monthly newsletter, *Community History* (graciously hosted by HistoryLink, address: www.historylink.org (under “Past Forward”) as well as the Office of Cultural Resources own web site at www.metrokc.gov/exec/culture

The Landmarks & Heritage Program is one of three in the King County Office of Cultural Resources (OCR), an agency of the County Executive. The others are the Arts Commission and the Public Art Program. This was a year of transition for the OCR, since the County is experiencing a severe budgetary crisis. In response, OCR has developed a charter, bylaws and operating agreement for a new agency to be created by King County: a public development authority (PDA) that combines functions of a governmental agency and the flexibility of a non-profit corporation. If approved by the County Council, the new PDA would be operational in January 2003. OCR can be reached at 506 Second Avenue, Suite 200, Seattle WA 98104-2307, (206) 296-7580 or 1-800-325-6165 TTY.

Submitted by Charles Payton, Supervisor, Heritage Programs