



**AASLH**  
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for State and Local History

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## 2001 FSA Agency Reports

### Illinois Association of Museums

### Illinois Historic Preservation Agency

It has been an eventful year for the Illinois Association of Museums (IAM) with some exciting changes for us. Soon after our last FSA/AASLH meeting, IAM held a successful Annual Conference in Mundelein, Illinois, hosted by the museums of Lake County. We had a record number in attendance and a good variety of workshops, seminars, and sessions to please most who came. We also had a record number of vendors in our Museum Marketplace, and many of them joined the association at our new corporate membership level.

Our new levels of membership that went into effect in July 2000 have been very beneficial. We were concerned that small museums would either drop out or change their membership level to an individual one for their director. We have had a few do that, but on the whole have been pleased with the response from our institutions. And there was a major increase in our income from dues.

Our Fall Workshop series was titled *On the Cutting Edge: Using Graphics and Technology in Exhibits* and was a basic course in audio-visuals in exhibits with a special focus on labels and voice recorders. The workshop will be repeated at our joint meeting with the Association of Midwest Museums in October. We are looking forward to our joint Annual Conference. It will be held in Rockford this year and the host museums have done an outstanding job of finding financial support in the community and planning special events.

Our major programming event of the year was a joint project with the Illinois Heritage Association funded by a Museums for the Millennium Grant from the Institute of Museum and Library Services. We took a \$10,000 grant and parlayed it into a \$60,000 project called Family Heritage Days in Illinois held June 23-24, 2001. With support from the Historic Preservation Agency, the Governor's office, and the Illinois Bureau of Tourism, we coordinated festivals, events, workshops, and happenings at 110 museums and tourist sites across the state all focused on discovering, preserving and celebrating family heritage. We distributed nearly 30,000 directories for the event and publicized it across the state. We also ran a Passport to Family Heritage program with weekend package prizes donated by local convention and visitors' bureaus. Based on evaluations, we think a fun time was had by just about everyone!

One of our most exciting changes this year is the addition of a new staff member in the IHPA Local History Services Office. Karen Everingham joined the staff in May as the Program Coordinator. She has taken responsibility for the IAM membership activities, the newsletter, the *Directory of Illinois Museums*, our website, and general assistance as needed.

We continue to do site visits as requested, travel our five exhibits to small and mid-sized museums, add to our lending library, and answer all of those questions that field service folk get everyday.

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**September 2001**

## **Report on IHA Activities**

### **Mission to Marking Courses**

During the fall of 2000, IHA completed the last of twelve IMLS-funded courses on collections management for small museums. IHA executive director Pat Miller was the instructor. The IHA conducted a similar course for the historical Society of Oak Park and River Forest in January 2001. The historical society was able to obtain private funding to hold the course, and invited several other area museums to attend.

### **Consultations**

The IHA provided numerous telephone consultations, as well as onsite consultations for several historical organizations. IHA executive director Pat Miller provided training for local museum consultants in the State Historical Society of Iowa's Technical Assistance Network at a meeting in Des Moines, June 28-30, 2001.

### **Professional Meetings**

IHA executive director Pat Miller attended several professional meetings during the year. These included the American Association for State and Local History in New Orleans, September 20-25, 2000, where she was a panelist in a session, "Field Services: Providing Resources to the History Community"; "Web Wise," a technology conference in Washington D. C., February 12-14, 2001, sponsored by the Institute of Museum and Library Services; Field Services Alliance meeting, Pert Marquette Park, Grafton, Illinois, March 4-6, 2001; American Law Institute/American Bar Association annual conference on Legal Problems of Museum Administration, March 21-24, in Washington D. C.; American Association of Museums annual conference in St. Louis, May 5-10; one-day workshops at the University of Illinois on scanning, metadata, and using primary sources, June 6 and 20, and August 1, 2001; and a weeklong class at the University of Illinois, The Movable Feast, on technology training, June 9-13, 2001.

### **Grant Activity**

The IHA was one of a number of museums and libraries collaborating on a model leadership grant that received funding from the Institute of Museum and Library Services. The two-year project, "Teaching With Digital Content," brings together museums, libraries, and teachers, utilizing digitized images to create a database that helps the teachers to meet statewide educational standards.

### **Family Heritage Days**

The IHA and the Illinois Association of Museums collaborated on a statewide project in which over one hundred museums and other cultural organizations participated in a variety of activities that encouraged families to discover, celebrate, and preserve their histories. Quilt registration, exhibits, oral history interviews, cemetery walks, musical and dramatic performances, are some of the activities that families enjoyed. The two-day event, June 23-24, 2001, was partially funded by the Illinois Historic Preservation Agency, the Illinois Department of Commerce and Community Affairs, and the Institute of Museum and Library Services.

### **Professional Service**

IHA executive director Pat Miller continued service on the board of directors of the American Association of Museums, the nominating committee of the American Association for State and Local History, and the collections advisory committee of the Early American Museum in Mahomet, Illinois.

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**Local History Services Dept.**

**Indiana Historical Society**

**John M. Harris, Director**

**Connie Rendfeld, Associate Director**

**Katherine Dill, Assistant**

## **Annual Report to the Field Services Alliance**

### **2000-2001**

The Local History Services Department has a three-person staff. The Director and Associate Director are full-time positions. The Local History Services Assistant is a 30 hr./wk part-time position. We have an annual budget of \$47,585., not including salaries. We are one of seven departments in the Education Division of the Indiana Historical Society, which is a private nonprofit organization rather than a state agency.

Our primary "clients" are the 200+ local historical societies in Indiana. Secondary "clients" include genealogical organizations, museums, and archives. Services offered by the department include, but are certainly not limited to, providing consultations and advice, a Lending Resource Center of professional publications and other resources, a printed newsletter (*Communique* - five issues/yr), a weekly e-mailed newsletter called COMMUNIQUE ONLINE, and both organizational and conservation assessments. We also coordinate the Indiana County Historian Program in cooperation with the Indiana Historical Bureau, and publish a directory called the *IHS Speakers Bureau*. Rendfeld and Harris are also heavily involved in the coordination of the Indiana Heritage Research Grants program, which is a collaboration effort with the Indiana Humanities Council. Our web page (<http://www.indianahistory.org/LHS>) provides more detailed information about each of these services, as well as links to four directories that we maintain: Indiana's Historical Societies, Indiana's Genealogical Organizations, Indiana's County Historians, and (we believe) the most comprehensive world-wide listing of historical societies on the Internet.

For the second year in a row, we have been understaffed for a good part of the year. We began the year without an assistant, but hired Katherine Dill at the end of October. A month later, family health issues required Harris to be absent for approximately four months. Rendfeld ably directed the department in his absence.

Significant accomplishments this year have included:

1. We repeated last year's Indiana Heritage Research Grant workshop, again using distance-learning (2-way videoconferencing) technology. Participants were at three locations in the north, south, and central areas of the state. We also offered a workshop for PastPerfect software users. Approximately 40 organizations are now using this software program. Other workshop topics this year included cemetery preservation, preserving historic photographs, and educational programming for historic sites and museums.
2. Our staff training workshops on the topics of board development, archival collection management, and museum collection management continued to be in demand.
3. Dill has continued to publish the *County Historian Update*, a newsletter for the 92 official county historians. The annual County Historian Roundtable was well attended, and she regularly conducts small informal meetings with the county historians as her schedule permits. Those wishing more detailed information about the county historian program can access the Frequently Asked Questions (FAQ) on the department's web site.

Budget cuts in the coming year will adversely affect the level of service offered by our department. The Indiana Heritage Research Grant program, the conservation assessments, and *Communique* will all be discontinued.

Respectfully submitted,

John M. Harris, Director

Local History Services Department

Indiana Historical Society

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## **Kansas Historical Society**

The following is taken from our short annual report for JY2001 (July 2000-June 2001).

### **Field Services**

During FY2001 the new interdivisional field service committee spent time identifying an audience, accessing needs throughout the state, outlining goals and objectives for a field service program, and recommending a course of development for the program. To assist in accessing the needs throughout the state site information was assembled from various sources. Information collected during site visits the previous year was reviewed. A survey was sent out in October 2000 to approximately 1850 people or organizations representing museums, historical societies, libraries, preservation organizations, county clerks, and city governments throughout Kansas. The information from the surveys was tabulated. An input gathering session was also held at the Kansas Museums Association's annual meeting in November at Great Bend. The information gathered was compiled in a Field Service Proposal submitted to the Society's management team. Five areas of service were identified in this proposal: networking, training, assistance, self-assessment, and validation. The proposal is scheduled to be reviewed in early FY2002 and the direction given to the field service committee. The Field Service Office of the Society currently has several programs in place to help support organizations involved in the collection, preservation, and/or interpretation of the history or heritage of Kansas. These include the HERITAGE list, the Community History Institute, and the Technical Information Service. During FY2001 a Building Doctor Workshop was also offered. In addition to these services the Society continued to deal with information requests on a one-on-one basis.

### **HERITAGE List**

The HERITAGE list is a cooperative venture between the KSHS and the University of Kansas. This e-mail discussion list connects historical societies, museums, libraries, preservation organizations, archives, government bodies, and others involved in public or local history in Kansas. It provides participants with the opportunity to post announcements, ask questions, exchange ideas, explore current issues, share experiences, reflect on the process, and inspire new directions in the pursuit of public history and in recognizing and celebrating the past of Kansas and its inhabitants. There is no charge to subscribe to the list. HERITAGE is co-owned by the Society and the University of Kansas, moderated through the KSHS, and run through the university's computer system. This list began operating in this format in October 2000.

### **Community History Institute**

The Community History Institute is an annual program sponsored by the Kansas State Historical Society. It provides low-cost educational programs to both individuals and representatives of small historical societies, museums, libraries, and preservation and education-related organizations throughout Kansas. A combination of hands-on activities, lectures, and discussions creates a unique opportunity for learning. "Presenting the Past: Creating Educational Programs Teachers Will Use," September 18-20, 2000, provided participants with information about the elements that go into school programs, how the State Education Standards can provide direction and entice new audiences for programs, and how innovative ways of using their collections can lead to exciting new programming possibilities. The cost of the workshop was \$40 for KSHS, Inc. members and \$45 for non-members. Undergraduate and graduate level college credit is available through Emporia State University. A major change in this year's workshop was moving from five days to three. Twenty four participants took part in the workshop.

### **Preservation Basics: A Building Doctor Workshop**

Preservation Basics: A Building Doctor Workshop was the first workshops series held outside of Topeka through the Field Service Office. Workshops were held in Fairway (Kansas City area), Salina, Wichita, and Hays. Participants in the workshop were able to take part in a program that brought the art and science of preservation to their doorstep. This two-day workshop provided a primer of preservation issues for building owners and professionals. Participants explored project planning and funding; learned about tax credit programs, were introduced to historic masonry, windows, and roofing issues; and took part in a building survey with a preservation architect. Participants with a building within fifteen miles of the workshop could sign up for a building survey done by a preservation architect with the group or participants present on the second day of the workshop. Participants could receive continuing educational units from the American Institute of Architects (5.5 units) or the Certified Administrators Program with the Community Development Block Grants. Registration fees were \$18 for KSHS, Inc. members and \$20 for non-members. Presenters were: Sandra Hooper and Christy Davis, Cultural Resources, KSHS; Craig Patterson, Patterson & Associates and KU school of architecture; Daryl Nickel, Nickelodeon, Inc; Don Mars. Four sessions were included in the first day of each workshop.

### **Technical Information Service**

The Technical Information Service (TIS) makes books, technical leaflets, videos, and audio tapes available for loan to historical organizations throughout the state. Due to the limited quantity and quality of the materials available this program has not been marketed. With its inclusion in the Field Service Office it will hopefully grow to become an important resource for organizations throughout the state. During FY2001 loans were made in Shawnee, Harvey, and Marion counties.

Lois J. Herr, Outreach Coordinator, Kansas State Historical Society

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## **Kentucky Historical Society**

### **Community Services Office**

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**Staff:** Karla Nicholson, Community Services Branch Manager and Statewide Services Specialist

Carrie Dowdy, Community History Resource Manager Ann Johnson, Administrative Assistant (part-time)

Rebecca Hanly, Kentucky Junior Historical Society and Dianne Wells, Highway Marker Program Manager

National History Day Program Manager Vacant, Museum Services position

#### **Report on activities of the KHS Community Services Office: October 2000-September 2001**

The Community Services Office had several staff changes over the past year that left our office short-handed for a good part of the year. However, in July, we were pleased to add a part-time administrative assistant to our staff to provide some much needed support in managing the work of the Historical Confederation of Kentucky.

#### **General services of the office:**

- Support services to over 430 museums and historical organizations across the state through on-site consultations, annual meeting, workshops, professional development seminars, an annual awards program, lending library, and information resource packets.
- Support for the operation of the Historical Confederation of Kentucky--a 140-member organization.
- A grants program that provides \$65,000 annually for projects in museums, local history organizations, and schools and for cemetery preservation projects.
- Management of the Kentucky Cemetery Preservation Program.
- Kentucky's highway marker program--adding about 25 new markers each year.
- Management of the Kentucky Junior Historical Society with 1,400 members and Kentucky's National History Day competition with about 400 students competing from across the state.
- Distribution of the *Circuit Rider Online*, a bimonthly electronic newsletter, and *Circuit Rider Online JobLink*, a weekly electronic newsletter for job postings.

#### **Highlights of activities over the past year:**

- Coordinated a survey of museums and historical organizations in the state. Surveys were sent to 430 organizations with a response rate of about 36%. Draft of compiled statistics was completed.
- Began project to publish a Family Guidebook to Kentucky's Museums which will highlight fun and unique facts about the collections, exhibits, and family programs in museums across the state. The guidebook will be published with funding from IMLS and support from the KY Dept. of Tourism.
- Began an advocacy initiative which will promote increased grant funding for museums and historical organizations from the state legislature. As a part of that initiative, Kentucky will hold a Museum and History Day in the State Capitol in February which will be patterned after the successful event held in Illinois.
- The Community History Resource Center was organized to bring together books, journals, videos, work kits, and other resources on "how to do" history for teachers, museums, local historical societies, and the general public available for use in the resource room or by mail. Currently, the collection is being catalogued into KHS's online catalog which will provide searchable capabilities on the KHS website.
- Conducted three workshops on grantwriting; held annual meeting in western KY on theme of maintaining community identity.

- Co-sponsored *Northern Kentucky Regional History Seminar* and the *Kentucky Coal Heritage Symposium*.
- Held fifth annual *Kentucky Intensive Museum Management Seminar* with 11 participants/8 instructors. In August, the first *Kentucky Intensive Museum Management Seminar II: Collections Management* was held which provided instruction to 15 participants from eight instructors.
- Held annual awards program with Barbara Franco as keynote speaker and presented 21 awards.
- Developed new logo for the Kentucky Pioneer Cemetery Program that will be used on a new marker to mark and designate pioneer cemeteries in the state. Nicholson served on the state Attorney General's task force for cemetery preservation.
- Grants:** 47 grants awarded--5 for travel and training , 6 education/exhibit projects, 8 local history projects, 1 cemetery preservation, 5 KJHS transportation grants, 3 history projects in schools, 19 school field trips.
- Developed a partnership with the University of Kentucky's Education and History Departments to write a grant proposal for \$1 million in the Federal Dept. of Education's *Teaching American History Grants* program. If received, KHS and UK will create a three-year American History Fellows program for 45 teachers in Southeast Kentucky that will give them intensive training in American and regional history and provide resources to allow their classes to participate in statewide history education programs such as KJHS and National History Day.
- KJHS program held annual convention with 400 students and teachers attending, held regional rallies at three historic sites in the state, sponsored a workshop for teachers on Kentucky politics, and sent over 35 state History Day winners to nationals.
- Nicholson served on the KHS strategic planning team which took up a good deal of her time during the year.

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## **Minnesota Historical Society**

### **Annual Agency update to Field Services Alliance**

September 2000 to September 2001

The past year was a watershed for the Minnesota Historical Society's field services program. Longtime field services coordinator David Nystuen retired in September 2000 after three decades of service to county and local history in Minnesota. Field Services Alliance colleagues can be assured that David is enjoying his retirement, staying active, and doing a great deal of traveling.

The Society's field program operations were reorganized somewhat following David's retirement. Field programs continue in the Society's Historic Preservation, Field Services & Grants department, but are now a section within the department. Tim Glines was hired as Manager of Outreach Services and began work in February 2000. Tim has been with the Minnesota Historical Society for nearly 15 years, most recently working in the office of Society Director Nina Archabal. Grants and Field Programs Assistant David Grabitske joined the department in June 2000. The majority of David's time is taken up with the Society's State Grants-in-Aid program, but he also assists Tim in field services work.

Another major change in the Society's fieldwork capacity is the assignment of Bob Herskovitz to the Conservation Outreach Program. Bob, the Society's Chief Conservator, works with county and local historical organizations as well as individuals on a variety of conservation-related topics. Since Bob began his fieldwork, the quality of grant applications for upgraded storage, lighting, and HVAC systems has noticeably improved. He works out of the Society's Conservation department, but he and Tim coordinate their work closely.

Tim and David spent part of the summer on the road visiting quite a number of museums and historic sites. There is nothing like face-to-face contact, but doing it in a state like Minnesota where some of our colleagues are 360 miles from St. Paul does involve a lot of driving. The Interpreter, our newsletter for county and local historical organizations, continues to be published 9 times a year and is also available on the Society's web site.

This year we modified our annual survey of county historical societies this year and are better able to analyze it through an improved database. Next year we will expand the survey to include local historical societies. In addition to our own annual spring regional workshops, the Society's State Archives department held a series of regional workshops last fall on archival records. We are now planning the series of workshops for spring of 2002 and hope to increase the number of sites at which they are held so people will not have to drive as far. We are also looking at strategies to include more information useful to county and local historical societies on our website.

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## **Report for the Western New York Documentary Heritage Program July 1, 2000 to June 30, 2001**

### **Advisory Services**

**DHP Newsletter – The DHP newsletter, *DHP Diary* comes out as part of every issue of *WNYLRC Watch*. WNYLRC member libraries and library systems receive copies along with many people who have need of DHP services. In all, about 900 copies are distributed ten times a year. Beginning in September, 2001 the newsletter will be published and distributed bi-monthly. Reducing the numbers of issues from 10 to 6 was decided upon by the WNYLRC as a means of cutting costs to stay within our budget. More members are looking at the online listserv as a way of getting their information – WNYLRC would like to move toward online access to information with a minimal hard copy mailing at some future date. Although the newsletter is an important part of DHP information dissemination and keeping DHP “out there,” the reduction in mailings – and ultimately in information was inevitable. The DHP budget no longer allows an independent newsletter to be published and the alternative to fewer issues of the *WNYLRC Watch* was to cut the mailing list – many DHP customers who are not also WNYLRC members would have been dropped. The DHP is fortunate to receive the consideration and support it does from the WNYLRC.**

**DHP website – The DHP website is part of the Council's website. Just like the newsletter there are advantages and disadvantages. In addition to the cost share benefits, the main advantage up to this point has been the WNYLRC technical support for maintaining the site. This is changing as again, budget cutbacks are forcing the WNYLRC to place more responsibility on the DHP to keep its own information current. The time needed to do this will have to be offset by taking time**

away from other existing activities. The site will also have to be kept extremely limited in content. Like the newsletter, the DHP site will hopefully help people link to needed information elsewhere.

DHP Lending Library/Free Literature – The DHP made 8 loans totaling 26 items to 8 different organizations this past year. The topics for the requests included Conservation and Preservation, Automation, Public Outreach and Education, Arrangement and Description, Basic Administration, Oral History and collections from around New York.

Site Visits/Consultations – The Regional Archivist made a total of 19 site visits to 16 organizations this past year. Full consultation reports were provided to five of these institutions (indicated with an \*). The other visits involved less comprehensive assistance, including things such as advice on grants, other funding sources, storage issues, public program development, etc. The places and dates of visits are listed below.

Inquiries– The number of inquiries continues to grow rapidly each year.

Workshops/Presentations

DHP Workshops/Brown Bag Lunches – The first two Brown Bag Lunches were held Sept. 19 (“Records Storage Issues” at the Gowanda Area Historical Museum) and Oct. 11 (“Regionalism, Heritage Tourism and the Role of Archives” at the Lewiston Public Library). The second set were held in Spring 2001 on May 9 (“Records Storage Issues” at the T. Roosevelt Site in Buffalo) and June 19 (“Regionalism, Heritage Tourism and the Role of Archives” at the Sinclairville Free Library). The original plan was to have held three in Fall and three in the Spring for a total of six – three on each topic (held in the north, south, and central parts of the region). However, both weather and time constraints in planning make it likely that four sessions (two in Fall and two in Spring) are more realistic. It also seems that the Fall produces a greater turnout than Spring.

Presentations– Nov. 28 presentation made to SILS students at SUNY/Buffalo; January 23 presentations made to various groups interested in documenting Hispanic/Latino and environmental local history; June 14 presentation made with Region 8 RAO at LOAC Conference; June 27 presentation made to WNYLRC Board of Trustees

Outreach/Advocacy

Networking Meetings – DHP information support was provided to a number of programs and organizations in the past year. This took the form of making presentations, taking part in planning meetings and serving in an advisory capacity.

Archives Week– Fall 2000 efforts were described in the Semi-annual report. Preliminary meetings took place in Spring 2001 with the RAO to discuss 2001 Archives Week. Archives Week was also discussed at the DHP meeting in Albany (Nov. 15). Based on that meeting, the WNY effort has been geared toward a statewide theme of “Rediscovering New York History and Culture”



**Legislative Advocacy – Visits to the home offices of local legislators continued from the Fall to gain support for the “Rediscovering” initiative. Visits were made to Sen. Maziarz (Dec. 18), Sen. Rath (Dec. 19), Assemblyman Hoyt (Dec. 19), Assemblyman Tokasz (Feb. 8), Sen. Volker (Feb. 8), Sen. McGee (Feb. 9), Assemblywoman Young (Feb. 9), Assemblyman Eve (March 23). In addition to visits made by the Regional Archivist, RAO and constituents representing historical records repositories, letters were sent to all WNY legislators and information in support of “Rediscovering” was made available in the DHP newsletter.**

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## **Federation of North Carolina Historical Societies**

### **2001 Report to FSA**

The Federation of North Carolina Historical Societies reports the following activities for the previous year:

\* Co-sponsored the annual meeting in November where the Albert Ray Newsome Award was presented to two historical societies for recognition of outstanding work in local history.

\* Published the quarterly Bulletin for Federation members.

\* Federation members were enlisted to help prevent a curriculum change that would take the teaching of state history out of the 8th grade. The campaign worked and state history remains in both the 4th and 8th grades.

\* The Federation sponsored a prize for the best project using local history sources at the state History Day contest.

\* No-interest loans were made or approved for 3 organizations planning to publish architectural surveys or local history volumes.

\* Assistance was provided to a number of individuals/organizations seeking advice on various issues related to local historical activities

Jo Ann Williford

Assistant to the Director

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### **2001 Annual Report to the Field Services Alliance**

#### **Local History Office, Ohio Historical Society**

#### **AASLH Annual Meeting, Indianapolis, September 12, 2001**

*Note: This report covers the period since the year 2000 gathering of FSA at AASLH's annual meeting, which was in New Orleans on September 20, 2000.*

The Local History Office's partner in encouraging Ohioans to save and share their history is the Ohio Association of Historical Societies and Museums (OAHSM)

- Offered first annual “Oral History Institute,” which provided training in oral history over a three days in June 2001. Twenty-nine people from five states participated. The Ohio Historical Society, OAHSM, and the Ohio Humanities Council collaborated sponsor the Institute, which was funded in part by the National Endowment for the Humanities.

- OAHSM and the Local History Office of the Ohio Historical Society received a \$10,000 grant from NEH to conduct the Oral History Institute in 2002 and 2003. The grant is a part of NEH's Model Humanities Project initiative.
  - Facilitated the creation of 5 strategic plans for local historical societies. OAHSM's strategic planning program revised to help organizations focus on their strategic issues and create plan using those issues as a starting point.
  - Completed Needs Assessments for 2 local historical organizations in Ohio, conducted 6 on-site visits, and answered over 400 e-mail and telephone requests for advice and information.
  - Conducted OAHSM's annual meeting in 2000 and planned the 2001 meeting, which is scheduled for November 2-3. Approximately 240 attended the 2000 meeting.
  - Implemented a change in OAHSM's intrastate regional boundaries in January, which increased the number of regions from 8 to 10. Conducted ten regional meetings in the spring. Over 500 local historians attended the meetings.
  - Conducted OAHSM's tri-annual survey of historical organizations in Ohio. Assessed the state of organizations in such areas as salaries and benefits of staff, sizes of budgets and sources of funding, physical plants, collection management. 620 forms sent and 342 returned for a return rate of 55%.
  - Using \$10,000 gift received in the summer of 2001 to add to the holdings of OAHSM's Lending Library, digitize Local History Notebooks (similar to AALSH's Technical Leaflets) and selected articles from *The Local Historian*, and plan for the upgrade of OAHSM's pages on the Ohio Historical Society's web site (<http://www.ohiohistory.org>).
  - Supervised the work of three graduate and undergraduate student interns as a part of OAHSM's and the Ohio Humanities Council's summer internship program.
  - OAHSM and the Ohio Museums Association issued the IMLS grant-funded "Bicentennial Resource Guide."
  - Processed over 75 applications for Ohio Historical Markers.
  - Published 6 issues of *The Local Historian*, OAHSM's bimonthly twelve-page newsletter.
  - Administered OAHSM's annual "Outstanding Achievement Awards" program. Presented at OAHSM's annual meeting, twelve organizations received awards for their programs in 2000.
  - Conducted OAHSM's annual giving drive
- Staff of the Local History Office, Ohio Historical Society: J.D. Britton, Manager; Andy Verhoff, Historical Agency Consultant; Bonnie Such, Secretary; Field Services Specialist currently vacant.  
Address/phone/e-mail: 1982 Velma Avenue, Columbus, OH 43211-2497 / (614) 297-2340 / bsuch@ohiohistory.org.

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## FSA ANNUAL REPORT

**Sept 2000 - Sept 2001**

Field Services Program - Oregon Historical Society

### **OVERVIEW**

The Field Services Program has continued to offer a variety of services in spite of financial restrictions (as of July 1, 2001 the program is supported primarily by general fund). Some statewide outreach activities were cut. Between Nov 2000-Feb 2001 the Field Services Coord worked half-time assisting with the relocation of manuscript collections stored offsite and starting July 1, 2001 the Field Services Coord has been assigned to the Library Reference Desk for 10-15hrs per week.

### **HERITAGE FIELD JOURNAL**

The old *Field Journal*, which was supposed to become an online publication in Dec 2000, evolved into the *Heritage Field Journal* in Spring 2001. The *HFJ* is a joint quarterly news bulletin produced jointly by the Oregon Historical Society, the Oregon Heritage Commission, and the State Historic Preservation Office. 1500 copies are printed and mailed; two issues have been produced to date. Rick Read, Field Services Coord, serves as the editor.

### **OHS AFFILIATE PROGRAM**

A total of 142 museums and historical organizations are currently registered in the OHS Affiliate Program (four were added this year).

#### **FIELD SERVICES WEB PAGES**

The OHS website added a special section on Field Services in late Oct 2000. The new pages have detailed information on (1) *Heritage Field Journal*, (2) OHS Affiliate Program, and (3) Century Farm & Ranch Program.

#### **OREGON HERITAGE CONFERENCE**

The Field Services Coord once again assisted with planning and conducting the fourth annual Oregon Heritage Conference on May 3-5, 2001 in Bend. Included a special workshop on PastPerfect.

#### **CENTURY FARM & RANCH PROGRAM**

Nine Century Farms & Ranches were honored this year at the Oregon State Fair on August 25, 2001. A \$30 application fee was initiated this year. A grant from the Oregon Dept of Agriculture helped underwrite the cost of the metal road signs (value: \$105 ea); honorees received their road signs free.

#### **2002 AASLH ANNUAL MEETING**

Portland, Oregon is hosting the 2002 annual meeting (Sept 25-28); Oregon Historical Society is the primary host. The Field Services Coord is serving as the facilitator for the Host Committee.

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## **PA Federation of Museums and Historical Organizations**

### **Annual Report 2000-2001**

Executive Director Jean Cutler left the Federation in May after almost 14 years of service. Assistant Director Rhonda R. Newton was named Interim Director. The Board is in the final stages of the search for a new director. The Federation continued its affinity roundtable program with meetings of the Curators Roundtable, Educators Roundtable, Directors Roundtable, and Alliance of Pennsylvania County Historical Societies. The Museums on Campus affinity group held its first meeting in June.

As part of an IMLS grant, the Federation held workshops on grantwriting for technology, planning and preserving digital projects, computerizing collections records, and planning and developing a web site.

Our 2001 Statewide Museum Conference, *Museums Reflect: Seeing Audiences in a New Light*, was held in Pittsburgh April 29 through May 1 with over 200 participants.

We are currently in the midst of a project with the Pennsylvania Historical and Museum Commission and the Pennsylvania State Historical Records Advisory Board to present a series of workshops on archival topics. We held Archives 101: Building a Historical Records Program and Archival Arrangement and Description this spring. Upcoming this fall are Archives in Cyberspace, The Ins and Outs of Digital Imaging and Micrographs, and Archival Management for Curators.

As of July 1, we had 570 members.

For more information on any of these programs, contact Rhonda R. Newton at 717/787-1902 or email rhonda@pamuseums.org.

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# South Carolina State Museum

## Office of Museum Services

P.O. Box 100107, Columbia, SC 29202-3107; Telephone: 803-898-4982/4925; Fax: 803-898-4969

Staff: Robbie Davis, Field Services Coordinator Mary Sherrer, Field Curator

Dixie McCaskill, Administrative Assistant Don Stewart, Field Curator

### Report of Activities: September 2000-August 2001

**Administrative Changes:** In January 2001, long-time director Nana Farris resigned to pursue other projects. There are presently no plans to hire a new director for the field services program. Field Curators Mary Sherrer and Don Stewart will be leaving the department on October 15, 2001 with the conclusion of the SC National Heritage Corridor project. The program also will not have a graduate assistant position within the near future.

**Technical Services/Training Workshops:** The office provides direct professional services to all museums and cultural organizations in South Carolina through on-site consultations, telephone/mail/e-mail inquiries, and workshops.

◆ **Technical Services:** OMS staff completed more than 30 site visits and provided follow-up reports. Crisis response continued to be an important part of our work, as OMS staff came to the aid of two museums – one heavily damaged by a fire, the other forced to close its operations and relocate.

◆ **Workshops/Seminars:** OMS conducted two sessions of *Plan and Prepare: Writing Your Museum's Disaster Plan* and organized *The Care and Feeding of Volunteers*. Office staff also created *Surfing South Carolina's Museums: Using Web Sites to Reach Your Community* and *Getting the Story Straight: Working with a Community to Document its History* for the SC Federation of Museums' (SCFM) annual conference.

**Electronic Initiatives:** OMS administers two Internet initiatives that further its professional development goals.

◆ **Web Site:** In December 2000, the office launched <http://www.southcarolinamuseums.org/>, a new web site developed in partnership with SCFM. The site provides visitors with information on museums and historical societies in the state and offers opportunities to develop distance learning and libraries of professional training material for OMS constituents.

◆ **Listserv:** The South Carolina MUSEum NETwork (SCMUSNET) promotes discussion among cultural agencies in the state. The listserv grew to nearly 80 subscribers during the reporting period and moved to the Yahoo! Groups service in July 2001 to take advantage of advanced features and greater reliability.

**Partnerships:** Relationships with other organizations resulted in a number of activities.

◆ **South Carolina Federation of Museums:** OMS supports the operation of the SC Federation of Museums (SCFM) by developing membership services and its newsletter *Good Muse!*. During the reporting period, OMS and SCFM completed the Palmetto Heritage Project, a project to encourage students to visit museums. Over the next year, we will work with SCFM to develop a strategic plan for new services for the statewide museum community.

◆ **South Carolina National Heritage Corridor:** OMS is working in partnership with the SC Department of Parks, Recreation and Tourism to research the history of the heritage corridor area. Field Curators Sherrer and Stewart completed research and wrote detailed outlines on the history of the fourteen-county region in the western and southern portions of South Carolina. This project will end October 15, 2001.

**Other Activities:** Work of note during the reporting period includes:

◆ Every three years, OMS surveys the museum and cultural community in the state to determine the latest vital statistics on cultural institutions. The 2001 survey, conducted from April to August, collected information that will be used to plan future services and assist SCFM in strategic planning.

◆ OMS oversaw the reestablishment of the SC Abandoned Cultural Property Board. The board acts on petitions from cultural organizations to claim ownership of abandoned loaned items. Under state law, the State Museum directs the board, provides administrative support, and guides organizations through the petition process.

◆ OMS operated its traveling exhibits program for community-based museums, releasing *The Colonial Period in South Carolina* and developing content for *The Revolutionary War in South Carolina*. New art exhibits from the SC Watercolor Society and SC State Fair Arts Program were also added to the in-state program.

◆ Due to projections of a lean budget year, a proposal for the creation of a statewide museum grant program was held out of the State Museum's appropriations request.

**We look forward to welcoming Field Services Alliance members to the 2002 FSA Winter Retreat – February 17-19 in Myrtle Beach, SC. Y'all come and join us for a great time on the Grand Strand!**

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**SOUTH DAKOTA**  
**Field Services Report**

**By**  
**Mary B. Edelen**  
**Director**

**SD State Historical Society**

The South Dakota State Historical Society is a state agency under the Department of Education and Cultural Affairs. The Society is governed by a Board of Trustees with 6 members appointed by the Governor and 6 elected by the membership of the Society.

**The South Dakota State Historical Society does not have a staff person who is tasked with field services work.** We do have a staff person who handles membership and coordinates requests for assistance and information that he passes on to the various Society's program directors. This staff person publishes a **bi-monthly newsletter called, "Hoofprints"** and a **booklet listing all of the historical organizations in the state.** This booklet is distributed at our annual meeting in the spring. Both of these publications are our attempt at keeping the state's historical organizations loosely connected to the SDSHS and to each other. We ask each organization to send us information for the booklet that includes some history, officers for the current year, their meeting schedule, activities that are conducted throughout the year as well as fundraisers and contact information. (Copies of both publications will be available at the meeting.)

We have a **special membership category for History Groups in the SDSHS. It costs \$40.** The history groups that are members receive our "Hoofprints" publications and a copy of the Historical Organizations booklet

The SDSHS also has a **speakers bureau** that keeps a listing of each staff person's area of expertise. This information is available to our members and especially to the History Groups who may need assistance, information or programs.

I am also available to speak to various historical organizations and to visit the state's museums while traveling throughout the state. The Board likes to meet outside of the SDSHS's headquarters during one of our two summer meetings. This allows the local historical organizations to meet informally with the Board the evening prior to the meeting and to attend one of our meetings.

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**Utah State Historical Society**  
**Field Services Office**  
**2001 Activities**

During 2001 the Utah State Historical Society Field Services Office has been involved in four major activities.

**Affiliates Program**

Three years ago the Field Services Office organized an Affiliates Program to bring together all history groups and organizations in the state. There are currently 187 affiliate organizations. Much of our effort is directed at working with these organizations. We will hold our annual Affiliates Meeting in Salt Lake City on September 21<sup>st</sup>. Part of the meeting will be devoted to a discussion of the recently published The State of the Past: A Strategic Plan for Utah's History. During the past year we held several very productive regional meetings with affiliate organizations to get input on the plan.

**Grants Program**

The Field Services Office administers the Utah State Historical Society's local history grants program. There are two grant cycles for grants up to \$3,000 with applications due April 1<sup>st</sup> and October 1<sup>st</sup>. Emergency grants of up to \$500 are awarded throughout the year. These grants go to local, regional, and statewide organizations. Most recipients are Affiliates.

**Regional Historical Repositories**

In the spring of 2001 the National Historical Publications and Records Commission awarded the Utah State Historical Society a grant of \$75,180 to help establish six regional historical repositories in the state. This effort has been a major

initiative of the Field Services Office which has the responsibility for administering the grant and working with established and potential regional repositories. We have arranged with the Western Archives Institute in California to host a two week training program in Salt Lake City during the fall of 2001.

## Oral History

During the past year, the Division of Field Services Office worked to establish a State Oral History Consortium and to expand oral history programs in the state. We have established an oral history web site, compiled a directory of oral history groups and organizations, held two meetings, and are working to compile a comprehensive index or catalog of oral history interviews..

Kent Powell--Field Services Coordinator

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### FIELD SERVICES ANNUAL REPORT 2001

#### King County Landmarks & Heritage Program, Seattle Washington

The King County Landmarks & Heritage Program, headquartered in Seattle, Washington, is a multipurpose heritage agency that combines the functions of Historic Preservation, Heritage Grant Funding and Technical Assistance field services. The Program is composed of the volunteer members of the King County Landmarks & Heritage Commission, a nine-person citizen board appointed by the County Executive, as well as a professional support staff.

This year, the King County Landmarks & Heritage Commission, in cooperation with its Program staff, awarded \$1,146,035 in grants in 112 separate contracts to museums, archives, historical and community organizations, public agencies, authors and other heritage specialists. In 2001 four funding programs devoted to King County's history and heritage were administered:

- The ***Facilities & Fixed Assets Grant Program***, which funds the purchase, construction, improvement and rehabilitation of heritage facilities as well as the purchase of equipment and other fixed assets (\$735,381 allocated in 30 contracts);
- The ***Cultural Education Program***, which funds classroom based, curriculum focused heritage education projects (\$102,714 allocated in 9 contracts);
- The ***Special Projects Grant Program***, which funds a variety of collection management, public access, exhibition and interpretation projects (\$209,691 in 38 contracts); and
- The ***Sesquicentennial Sustained Support Grant Program***, which provides operating support for public benefit activities of local heritage organizations (\$98,249 in 35 contracts).

**All but the latter grant program were funded from a portion of the county's hotel-motel tax revenues.**

In addition, Program staff members provided a range of heritage field services focused upon:

- technical support for KCLHC grant program applicants and contractors;
- planning and training assistance for governing boards of non-profit heritage organizations;
- support for newly organizing heritage groups;
- development of cooperative agreements and contracts between municipalities and local historical organizations for support of heritage activities;
- planning and coordination for the celebration of the Sesquicentennials of the City of Seattle (2001) and King County (2002); and
- A publication program of historical and technical papers as well as a monthly newsletter, *Community History* (graciously hosted by HistoryLink, address: <http://www.historylink.org/> (under "Past Forward")

In addition, the Landmarks & Heritage Commission serves as the landmarks board for unincorporated areas as well as 12 of the 39 municipalities in the County, which has a population of 1.6 million and an area of over 2,200 square miles. Program staff members also provide a variety of archaeological, historic preservation, landmark property owner incentive, preservation technical assistance and environmental review services. The Landmarks & Heritage Program is one of three in the King County Office of Cultural Resources, an agency of the County Executive. The other two programs are the King County Arts Commission and the King County Public Art

Program.OCR has a combined budget of approximately \$10 million in 2001.The OCR can be reached at 506 Second Avenue, Suite 200, Seattle WA 98104-2307, (206) 296-7580 or 1-800-325-6165 TTY.The OCR web site at <http://www.metrokc.gov/exec/culture> provides information about its programs.

*Submitted by Charles Payton, Community Museum Advisor (Supervisor, Heritage & Technical Assistance Section)*

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## Washington State Capitol Museum

News from "the other Washington" includes:

1)Michael Warner, the founding director of the Heritage Resource Center, left last fall to take the position of director of the Charles M. Russell Museum in Great Falls Montana. Subsequently, he received the highest award from the Washington Museum Association.

2)I became the second director of the Outreach Services Division and its Heritage Resource Center. My background includes service at the Bartholomew County Historical Society (Columbus, Indiana), Historic Landmarks Foundation of Indiana (Indianapolis), Washington Trust for Historic Preservation (Olympia, Washington), 1989 Washington Centennial Commission, and the Washington State Historical Society (Tacoma, Washington).

3)The Division was enlarged to include operation of an interpretive center in Olympia and services to teachers statewide. [If anyone wants it, I can send along an organizational chart, to which we rarely refer.]

4)The Washington State legislature approved \$4.2 million for heritage capital projects for 2001-2003. The Heritage Resource Center administers these funds. Twenty-nine projects will receive these funds over the next two years.

5)The Heritage Resource Center continued to provide an annual conference, workshops, newsletter, consultant services, reference library, and staff site visits during the past year.

Needless to say, I wish I could make it back to Indy this year (but can not) and look forward to meeting my Field Services colleagues in Portland in 2002!

Garry Schalliol

Washington State Capitol Museum

Heritage Resource Center

Garry Schalliol, Project Director

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